



**HOUSING AUTHORITY OF THE CITY OF LAREDO**  
**Housing Choice Voucher Program**  
2000 San Francisco Ave. Laredo, TX 78040  
Phone: (956)722-0221 • Fax: (956)753-4113 • E-mail: hcv@larha.org



## LANDLORD-TENANT MOVE OUT APPROVAL REQUEST

This form should be completed by the Landlord and the Tenant at the time of the tenant moving out of the rental unit. It is recommended that photos are taken and attached to this form. Please return completed report to LHA Section 8 office located at 2000 San Francisco Laredo, Texas 78040.

Tenant		Address	
Landlord	Unit Size	Deposit Paid	Move-Out Inspection Date:

<p align="center"><b>Landlord Move-Out Statement</b></p> <p>_____ The unit was left in clean and decent condition with the exception of normal wear and tear.</p> <p>_____ Keys were returned to landlord.</p> <p>_____ Rent and any remaining balance were paid in full. (Please attach last rent receipt showing zero balance due)</p> <p>_____ Security deposit returned to tenant.</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> <p>If yes, indicate amount: \$_____</p> <hr/> <p align="center">Manager's/Landlord Signature</p> <hr/> <p align="center">Tenant's Signature</p>
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<p align="center"><b>Tenant Move-Out Statement</b></p> <p>_____ Agree with move-out inspection</p> <p>_____ Disagree with move-out inspection</p> <p>If disagree, list specific items of disagreement.</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <hr/> <p align="center">Tenant's Signature</p> <hr/> <p align="center">Manager's/Landlord Signature</p>
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