

Laredo Housing Authority
Special Board of Commissioners Meeting
<https://us02web.zoom.us/j/82702872373?pwd=H6W54lYovNn6rowST8jlHPBjVlvgY7.1>

Call in Number: 1-346-248-7799

Webinar ID: [827 0287 2373](#)

LHA Board Room
2000 San Francisco Ave.
Laredo, Texas 78040
Wednesday, July 3, 2024
11:00 A.M.

Board of Commissioners

Cynthia Mares, Board Chair
Silvia Madrid, Vice Chair
Joe E. Aranda, Commissioner

Leo Flores, Commissioner
Gloria Ann Freeman, Resident Commissioner

The Board of Commissioners will convene for a Board meeting for discussion on the following matters (NOTE: A quorum of the Board will be physically present at this location, but up to two other Commissioners may attend by video conferencing, as permitted by Tex. Gov't Code Section 551.127)

A-24-S-2

Minutes

July 3, 2024

1. CALL TO ORDER

Cynthia Mares, Board Chair, called the meeting to order at 11:04 a.m.

2. INVOCATION PRAYER

Gloria Ann Freeman, Resident Commissioner, led us in prayer.

3. PLEDGE OF ALLEGIANCE

Silvia Madrid, Vice Chair, led us in the recital of the Pledge of Allegiance.

4. ROLL CALL AND DECLARATION OF QUORUM

Mrs. Gaona proceeded with the roll call and a declaration of quorum was made by Cynthia Mares, Board Chair.

Commissioner Present

Cynthia Mares, Board Chair
Silvia Madrid, Vice Chair
Joe E. Aranda, Commissioner
Leo Flores, Commissioner

Gloria Ann Freeman, Resident Commissioner

Staff Present

Mary Gaona, Executive Director
Gustavo Rojo-Buendia, Assistant Executive Director
Jennifer Barrientos, Director of Finance
Bulmaro Cruz, Director of Construction
Robert Pena, Director of IT
Raquel Aguilar, Director of Housing Management
Christy Ramos, Human Resource Manager
Alejandro Jimenez, Assistant Director of IT
Juanita Ramirez, Assistant Director of HCV
Valeria De León, Procurement Officer
Valeria Carrillo, Attorney (zoom)

5. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

Cynthia Mares, Board Chair, stated that there were no disclosures.

6. ACTION ITEM

- A. Discussion and possible action to approve the purchase of the lighting fixtures package for the Colonia Guadalupe Administrative/Community Modernization Project from Consolidated Electrical Distributors (CED) in the amount of \$62,033.00 and authorize the Executive Director to finalize purchase.

Valeria De Leon, Procurement Officer, presented to the Board of Commissioners for approval the purchase of the lighting fixtures package for the Colonia Guadalupe Administrative/Community Modernization Project. Discussion took place. Joe E. Aranda, Commissioner, moved to approve as presented. Silvia Madrid, Vice President, seconded the motion; motion carried.

- B. Discussion and possible action to approve the renewal of the Commercial Property Insurance for the Laredo Housing Facilities Corporation with HAI Group in the amount of \$77,393.00 effective June 27, 2024 through June 26, 2025.

Jennifer Barrientos, Director of Finance, presented to the Board of Commissioners for approval the renewal of the Commercial Property Insurance for the Laredo Housing Facilities Corporation. Discussion took place. Gloria Ann Freeman, Resident Commissioner, moved to approve as presented. Leo Flores, Commissioner, seconded the motion; motion carried.

- C. Discussion and possible action to authorize the solicitation of Request for Qualifications from qualified individuals and/or firms for General Legal Counsel. This item may be discussed in closed session, pursuant to Texas Government Code, Section 551.071 (consultation with attorneys).

Valeria De Leon, Procurement Officer, presented to the Board of Commissioners for approval the authorization to solicit a Request for Qualifications for qualified individuals and/or firms for General Legal Counsel. Discussion took place. Joe E. Aranda, Commissioner, moved to approve as presented. Leo Flores, Commissioner, seconded the motion; motion carried.

- D. Discussion and possible action related to the Executive Director vacancy and recruitment. This item may be discussed in closed session, pursuant to Texas Government Code, Section 551.074 (personnel matters).

Mary Gaona, Executive Director, presented to the Board of Commissioners the vacancy and recruitment item. Discussion took place. Gloria Ann Freeman, Resident Commissioner, moved to approve as presented. Leo Flores, Commissioner, seconded the motion; motion carried.

EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

Gloria Ann Freeman, Resident Commissioner, moved to take item 6C and 6D into Executive Session pursuant to sections 551.071 (consultation with attorneys) and 551.074 (personnel matters). Leo Flores, Commissioner, seconded the motion; motion carried.

The Board of Commissioners entered Executive Session at 11:15 a.m.

7. ACTION ON ANY EXECUTIVE SESSION ITEM

The Board of Commissioner returned from Executive Session at 12:14 p.m.

No action was taken during the Executive Session.

8. ADJOURNMENT

Joe Aranda, Commissioner, moved to adjourn the meeting. Leo Flores, Commissioner, seconded the motion; motion carried.

Meeting adjourned at 12:16 p.m.



Cynthia Mares, Board Chair



Mary Gaona, Executive Director