

Housing Authority of the City of Laredo
Regular
Board of Commissioners Meeting



LHA Board Room
2000 San Francisco Ave.
Laredo, Texas 78040

Thursday, August 24, 2023
11:00 a.m.

Laredo Housing Authority
Regular Board of Commissioners Meeting
<https://us02web.zoom.us/j/84030585040?pwd=RXBDbWVGbG9A2ZE5wajJoMXRsdEhLQT09>

Call in Number: 1-346-248-7799

Webinar ID: [840 3058 5040](#)

LHA Board Room

2000 San Francisco Ave.

Laredo, Texas 78040

Thursday, August 24, 2023

11:00 A.M.

Board of Commissioners

Cynthia Mares, Board Chair
Silvia Madrid, Vice Chair
Joe E. Aranda, Commissioner

Jose L. Ceballos, Commissioner
Gloria Ann Freeman, Resident Commissioner

The Board of Commissioners will convene for a Board meeting for discussion on the following matters (NOTE: A quorum of the Board will be physically present at this location, but up to two other Commissioners may attend by videoconferencing, as permitted by Tex. Gov't Code Section 551.127)

A-23-R-5

Agenda

August 24, 2023

1. CALL TO ORDER
2. INVOCATION PRAYER
3. PLEDGE OF ALLEGIANCE
4. ROLL CALL AND DECLARATION OF QUORUM
5. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

6. PRESENTATION BY RESIDENT ADVISORY BOARD

7. APPROVAL OF MINUTES

- A. Approval of Minutes for Board of Commissioners meeting on July 19, 2023.

8. STANDING REPORTS AND PRESENTATIONS (No Action to be taken on these items)

- A. Executive Directors Report to include status of grant programs and ongoing construction projects.
- B. Unaudited Financials for the month of June 2023.

9. ACTION ITEM

- A. Discussion and possible action to award RFQ No. 2023-0626-1 Qualified Professional Technical Consultants and authorize the Executive Director to finalize negotiations and contract(s) with selected firm(s).
- B. Discussion and possible action to award RFP No. 2023-0612-1 Unarmed Security Services and authorize the Executive Director to finalize negotiations and contract with selected firm.
- C. Discussion and possible action on approving the assignment of the Ground Lease for Hillside Crossing through Resolution No. 23-R-07 and authorizing the Board Chair and Executive Director to finalize all negotiations and documents relating to this development. This item may be discussed in Executive Session pursuant to Section 551.071 (consultation with attorneys).
- D. Discussion and possible action related to possible updates to the organizational chart and the filling of any management positions requiring Board consultation. This item may be discussed in Executive Session pursuant to Section 551.071 (consultation with attorneys) and 551.074 (personnel matters).

10. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

11. ACTION ON ANY EXECUTIVE SESSION ITEM

12. ADJOURNMENT



Mary Gaona, Executive Director

Laredo Housing Authority is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Executive Director at (956) 722-4521 at least 48 hours in advance. This meeting site is accessible to disabled persons. Disabled parking is provided in the north parking lot adjacent to the Administration Building, and disabled building access is located at the main entrance.

CERTIFICATION

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily ADA/accessible to the public at all times. Said notice was posted on Monday, August 21, 2023 at 11:00 a.m.



FoV: Jose A. Valdez Jr., City Secretary

Laredo Housing Authority
Regular Board of Commissioners Meeting
Zoom Video Link:

<https://us02web.zoom.us/j/81987836454?pwd=a1dOL0hmUFdDZFBWa0ZBUINpUWJJZz09>

Call in Number: 1-346-248-7799

Webinar ID: [819 8783 6454](#)

LHA Board Room
2000 San Francisco Ave.
Laredo, Texas 78040
Wednesday, July 19, 2023
11:30 A.M.

Board of Commissioners

Cynthia Mares, Board Chair
Silvia Madrid, Vice Chair
Joe E. Aranda, Commissioner

Jose L. Ceballos, Commissioner
Gloria Ann Freeman, Resident Commissioner

The Board of Commissioners will convene for a Board meeting for discussion on the following matters (NOTE: A quorum of the Board will be physically present at this location, but up to two other Commissioners may attend by videoconferencing, as permitted by Tex. Gov't Code Section 551.127)

A-23-R-4

Minutes

July 19, 2023

1. CALL TO ORDER

Cynthia Mares, Board Chair, called the meeting to order at 11:30 a.m.

2. INVOCATION PRAYER

Gloria Ann Freeman, Resident Commissioner, led us in prayer.

3. PLEDGE OF ALLEGIANCE

Jose L. Ceballos, Commissioner, led us in the recital of the Pledge of Allegiance.

4. ROLL CALL AND DECLARATION OF QUORUM

Mrs. Gaona proceeded with roll call and declaration of quorum was made by Cynthia Mares, Board Chair.

Commissioner Present

Cynthia Mares, Board Chair
Joe E. Aranda, Commissioner
Jose L. Ceballos, Commissioner
Gloria Ann Freeman, Resident Commissioner

Jose L. Ceballos, Commissioner, moved to excuse Vice Chair, Silvia Madrid. Joe E. Aranda, Commissioner, seconded the motion; motion carried.

Staff Present

Mary Gaona, Executive Director
Jennifer Barrientos, Director of Finance
Bulmaro Cruz, Director of Construction
Melissa Ortiz, Director of HCV
Robert Pena, Director of IT
Raquel Aguilar, Interim Director of Housing Management
Melissa Hernandez, Interim Director of Planning and Community Services
Christy Ramos, Administrative Assistant
Sonia Flores, Senior Accountant (zoom)
Sara Vicharelli, Leasing Specialist (zoom)
Maria Hernandez, Property Manager (zoom)
Veronica Alcalá, Assistant Property Manager (zoom)
Melinda Gavilanes, Property Manager (zoom)
Elsa Rodriguez, Clerk (zoom)
Maria Serrano, Assistant Property Manager (zoom)
San Juana Valero, Assistant Property Manager (zoom)
Kayla Moreno, Property Manager (zoom)
Gisela Mendoza, Clerk (zoom)
Denise Guzman, Property Manager (zoom)
Doug A. Poneck, Attorney (zoom)

Others Present

Gustavo Rojo-Buendía, Public Citizen

5. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

Cynthia Mares, Board Chair, stated that there were no citizens comments.

6. PRESENTATION BY RESIDENT ADVISORY BOARD

Mary Gaona, Executive Director, informed the Board of Commissioners that Ms. Rios, Resident Advisory Board President, was unable to attend the meeting today.

7. APPROVAL OF MINUTES

A. Approval of Minutes for Board of Commissioners meeting on May 22, 2023.

Joe E. Aranda, Commissioner, moved to approve the minutes for the Board of Commissioners meeting on May 22, 2023, as presented. Jose L. Ceballos, Commissioner, seconded the motion; motion carried.

8. STANDING REPORTS AND PRESENTATIONS (No Action to be taken on these items)

- A.** Executive Directors Report to include status of grant programs and ongoing construction projects.

Mary Gaona, Executive Director, presented the Executive Directors Report. Discussion took place.

- B.** Unaudited Financials for the month of May 2023.

Josse L. Ceballos, Finance Committee Chair stated that the May 2023 financials were presented to the committee and there was nothing unordinary and everything is in the positive.

9. CONSENT AGENDA

All the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a commissioner.

Jose L. Ceballos, Commissioner, moved to approve all the following items under consent agenda.

- A.** Consideration to ratify Contract ID 2946224 between the Laredo Housing Opportunities Corporation and AT&T Corp. for the AT&T Office @Hand (v2.0) Service effective May 31, 2023.
- B.** Consideration to authorize the Executive Director to enter into a collaborative, non-financial Memorandum of Understanding with Texas Homeless Network for the Stability Voucher Program.
- C.** Consideration to approve a renewal with Texas Municipal League Intergovernmental Risk Pool for Workers' Compensation coverage in an estimated amount of \$47,397 effective October 1, 2023 through September 30, 2024.
- D.** Consideration to authorize a travel request of staff and/or board for the 2023 Texas Homeless Network Conference on Ending Homelessness in Austin, Texas on September 27-29, 2023.

Joe E. Aranda, Commissioner, seconded the motion; motion carried.

10. ACTION ITEM

- A. Discussion and possible action on the Memorandum of Understanding between the Laredo Housing Opportunity Corporation and Brownstone Affordable Housing, Ltd. for the development of Hillside Crossing. This item may be discussed in Executive Session pursuant to Section 551.071, consultation with attorney.

Jose L. Ceballos, Commissioner, moved to defer this item till the end and deal with the other action items. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

Jose L. Ceballos, Commissioner, moved to authorize the Board Chair and our Executive Director in consultation with our legal counsel to execute documents related to the guarantor responsibilities for Hillside Crossing Project as discussed in executive session. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

- B. Discussion and possible action to approve a change to the Procurement Policy Section (17.0) Board Approval of Procurement Actions (17.2) Authority increasing the Board approval requirement from \$15,000 to \$50,000.

Jose L. Ceballos, Finance Committee Chair stated that this item was discussed with the committee and through a consensus there was a recommendation to act favorably on making this change from \$15,000 to \$50,000. Jose L. Ceballos, Commissioner, moved to approve as presented. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried. Discussion took place.

- C. Discussion and possible action to award the Insurance Claim for Roof Replacement at South Laredo I (AMP 5) and authorize the Executive Director to finalize negotiations and contract with the selected firm.

Jose L. Ceballos, Finance Committee Chair stated that this item was discussed with the committee and through a consensus we agreed that we would recommend Bronze Builders LLC. Jose L. Ceballos, Commissioner, moved to award this item to Bronze Builders LLC in the amount of \$37,880 with a \$7,000 deductible covered by the property and that this work be inspected by an independent inspector. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

- D. Discussion and possible action to award RFP No. 2023-0620-1 Roof Replacement at South Laredo I (AMP 5) and authorize the Executive Director to finalize negotiations and contract with selected firm.

Jose L. Ceballos, Finance Committee Chair stated that this item was discussed with the committee and through a consensus we agreed that we would recommend Midas Contractors LLC. Jose L. Ceballos, Commissioner, moved to award this item to Midas Contractors LLC in the amount of \$158,700 with

some additional deck repairs to be covered by the property and that this work be inspected by an independent inspector. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

- E. Discussion and possible action to award the parking lot resurfacing at Colonia Guadalupe (AMP 1) and authorize the Executive Director to finalize negotiations and contract with the selected firm.

Jose L. Ceballos, Finance Committee Chair stated that this item was discussed with the committee and through a consensus we agreed that we would recommend RRR Sealcoat & Stripping LLC. Jose L. Ceballos, Commissioner, moved to award this item to RRR Sealcoat & Stripping LLC in the amount of \$38,860 and that this work be inspected by staff. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

- F. Discussion and possible action to approve a 1-year extension to RFQ#19-0401-1 Professional Services for Annual Audit Services contract with Garza/Gonzalez & Associates in the amount of \$90,880 for FYE 03/31/23. Contract LHA 1904011 has an allowable five-year audit term of 3/31/19 to 3/31/23. This would represent the fifth and final allowable audit year extension.

Jose L. Ceballos, Finance Committee Chair stated that this item was discussed with the committee and through a consensus we agreed that we would recommend this extension as recommended by staff. Jose L. Ceballos, Commissioner, moved to award this extension for the March 31, 2023 audit in the amount of \$90,800. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried. Discussion took place.

11. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

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Jose L. Ceballos, Commissioner, moved to take item 10A into executive session pursuant to section 551.071. Gloria Ann Freeman, Resident Commissioner, seconded the motion; motion carried.

Board of Commissioners entered Executive Session at 11:55 a.m.

12. ACTION ON ANY EXECUTIVE SESSION ITEM

Board of Commissioners returned from executive session at 12:41 p.m.

No action was taken during executive session.

13. ADJOURNMENT

Jose L. Ceballos, Commissioner, moved to adjourn and then convene as a different organization. Joe E. Aranda, Commissioner, seconded the motion; motion carried.

Meeting adjourned at 12:41 p.m.

Cynthia Mares, Board Chair

Mary Gaona, Executive Director

DRAFT

EXECUTIVE DIRECTOR'S REPORT



Grants

Webb County American Rescue Plan

- \$200,000 Supportive Service Grant for Los Balcones Apartments
- Term: March 23, 2022 – December 31, 2025

As of July, 2023

- Families: 4
- Individuals: 1
- Student: 3

FY2021 Rapid Rehousing Grant

- Award received June 24, 2022 in the amount of \$236,632.00 for Grant FY 2021
- Term: February 1, 2023 – January 31, 2024

As of July, 2023

- Families: 5
- Individuals: 3
- Elderly: 1

Emergency Housing Voucher (EHV)

The Emergency Housing Voucher requires a direct referral from the Continuum of Care through its local Coordinated Entry Entity.

- Award letter received on July 1, 2021
- Awarded 85 Vouchers
- Bethany House of Laredo has been conducting the Coordinated Assessments

As of July, 2023

- 80 vouchers are utilized
- 5 vouchers are out searching

Issuance of vouchers will end on **September 30, 2023**

Stability Voucher (SV)

The Stability Voucher Program requires a direct referral from the Continuum of Care through its local Coordinated Entry Entity.

- Award letter received on April 17, 2023
- Awarded 14 Vouchers effective July 1, 2023
- MOU with THN and Bethany House of Laredo was approved on July 19, 2023

As of July, 2023

- 0 vouchers are utilized
- 1 voucher is out searching



Housing Tax Credit Properties

Casa Verde Apartments

Casa Verde Apartments as of: 07/01/2023				
Br Size	Total Units	Occupied	Pre-Leased	VACANT
1	40	37	0	3
2	80	75	2	3
3	32	30	0	2
TOTAL	152	142	2	8

River Bank Village Apartments

River Bank Village Apartments as of: 07/01/2023				
Br Size	Total Units	Occupied	Pre-Leased	VACANT
1	40	39	0	1
2	80	76	1	3
3	32	31	0	1
TOTAL	152	146	1	5

Public Housing

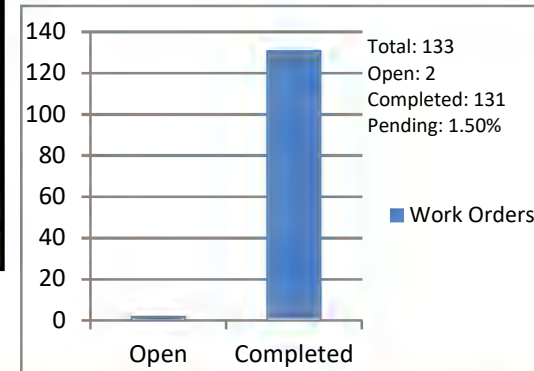
Indicator	Target	MAY	JUN	JUL
PIC Score	100%	99.46%	99.06%	98.92%
Waiting List - Public Housing	500	388	1,014	999
Waiting List - Elderly	300	138	146	170
Waiting List - Farm Labor	10	11	11	15
Waiting List - Asherton	10	2	11	62

Legend	
Good	
Fair	
Poor	

AMP 1 - Colonia Guadalupe (272 Units)

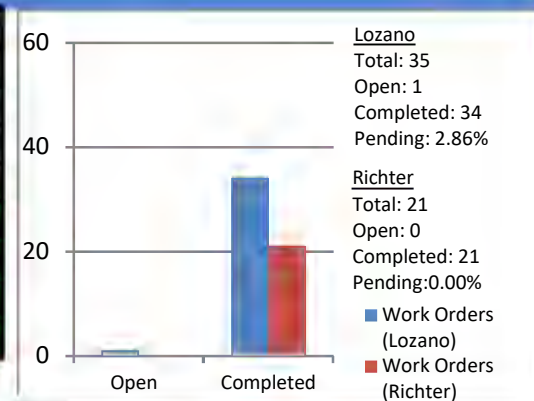
Indicator	Target	MAY	JUN	JUL
Units Leased	271	269	269	268
Units Vacant	≤5	2	2	3
Occupancy Rate	98%	99%	99%	99%
Tenant Visits	20	30	96	92
Facility Conditions		Good	Good	Good
Landscaping Conditions		Good	Good	Good

*One unit is offline for the Laredo Police Department



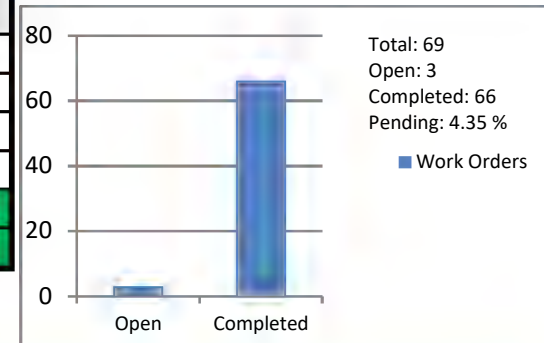
AMP 3 - Ana Maria Lozano and Carlos Richter (226 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	226	226	224	224
Units Vacant	≤5	0	2	2
Occupancy Rate	98%	100%	99%	99%
Tenant Visits	20	18	17	17
Facility Conditions (Lozano)		Good	Good	Good
Landscaping Conditions (Lozano)		Fair	Good	Good
Facility Conditions (Richter)		Good	Good	Good
Landscaping Conditions (Richter)		Fair	Good	Good



AMP 4 - Senior Home (100 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	100	100	100	100
Units Vacant	≤2	0	0	0
Occupancy Rate	98%	100%	100%	100%
Tenant Visits	10	25	100	15
Facility Conditions		Good	Good	Good
Landscaping Conditions		Fair	Good	Good



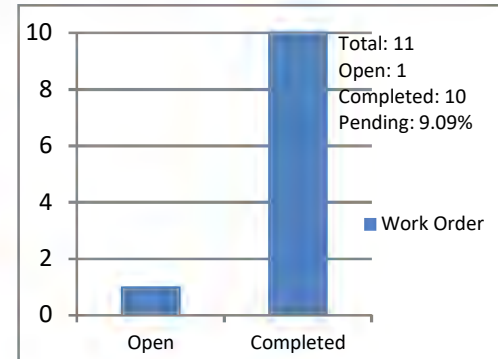
AMP 5 - Meadow Acres and South Laredo (134 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	134	131	129	127
Units Vacant	≤3	3	5	7
Occupancy Rate	98%	98%	96%	95%
Tenant Visits	20	10	15	12
Facility Conditions (Meadow Acres)		Fair	Fair	Good
Landscaping Conditions (Meadow Acres)		Fair	Fair	Good
Facility Conditions (South Laredo)		Fair	Fair	Fair
Landscaping Conditions (South Laredo)		Fair	Fair	Fair



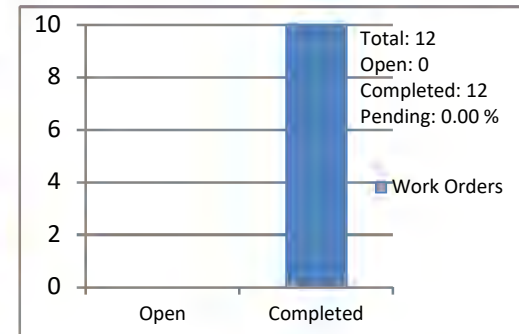
AMP 6 Asherton (32 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	32	22	23	24
Units Vacant	≤1	10	9	8
Occupancy Rate	97%	69%	72%	75%
Tenant Visits	10	10	12	11
Facility Conditions		Good	Good	Good
Landscaping Conditions		Good	Fair	Fair



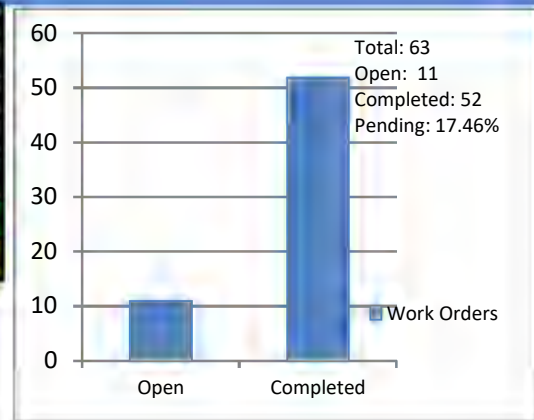
Farm Labor (48 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	48	36	36	35
Units Vacant	≤1	12	12	13
Occupancy Rate	98%	75%	75%	73%
Tenant Visits	10	10	12	13
Facility Conditions		Fair	Fair	Fair
Landscaping Conditions		Fair	Fair	Fair



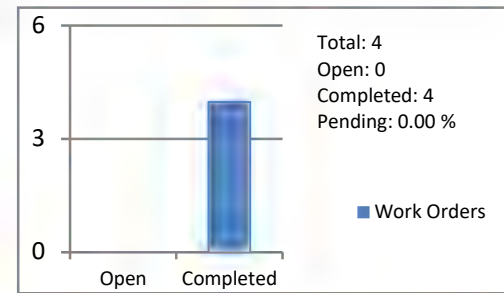
Russell Terrace (200 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	200	196	198	200
Units Vacant	≤4	4	2	0
Occupancy Rate	98%	98%	99%	100%
Tenant Visits	10	17	21	12
Facility Conditions		Good	Good	Good
Landscaping Conditions		Fair	Fair	Fair



Meadow Elderly (30 Units)

Indicator	Target	MAY	JUN	JUL
Units Leased	30	30	29	28
Units Vacant	≤1	0	1	2
Occupancy Rate	97%	100%	97%	93%
Tenant Visits	10	25	24	21
Facility Conditions		Good	Good	Good
Landscaping Conditions		Fair	Fair	Fair

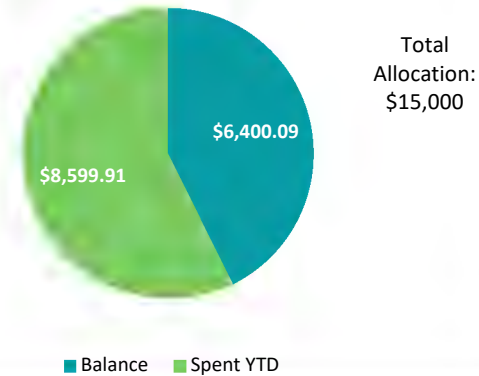


Housing Choice Voucher (HCV) Program CY 2023

Indicator	Target	January	February	March	April	May	June	July	August	September	October	November	December
PIC Score	100%	105.13%	105.30%	104.89%	105.30%	105.05%	104.58%	105.43%					
Lease Up	98%	98.80%	99.10%	99.20%	99.60%	100.00%	100.70%	100.00%					
HAP Utilization	100%	94.10%	95.10%	95.30%	96.40%	97.60%	98.10%	99.60%					
Unit Months Leased	100%	1,621	1,625	1,627	1,634	1,640	1,651	1,654					
Waiting List - Section 8 HCV	500	725	624	523	423	1,898	1,987	1,991					
Waiting List - Zapata	10	3	13	14	15	15	41	110					
Waiting List - Asherton	10	1	7	8	9	9	22	80					
Waiting List - PBV Non-RAD Russell Terrace	200	271	308	300	298	298	293	289					
Waiting List - RAD Russell Terrace	200	465	460	459	457	455	454	446					
Waiting List - RAD Meadow Elderly	30	242	270	285	292	296	302	307					
Waiting List Casa Verde*	N/A	419	415	410	405	405	393	376					
Waiting List Mod Rehab**	N/A	192	192	192	192	191	0	0					
Waiting List Adalberto Nava NW**	N/A	22	22	22	22	6	6	6					
Waiting List - Emergency Housing Vouchers	N/A	7	10	20	23	26	30	23					
Total New Admissions	N/A	22	15	23	25	22	26	25					
Zapata Vouchers	118	55	54	55	54	51	54	55					
Asherton Vouchers	32	12	12	12	13	13	12	12					

Year to Date Unit Utilization **99.63%**
Year to Date HAP Utilization **96.60%**

**Homeless Referral Preference Assistance
from
October 2022 - October 2023**



Laredo Housing Authority
FSS Participants & Escrow Balance
As of 7/31/2023

	FSS Participant	Escrow Balance
1	Alvarado, B	\$ 8,986
2	Arreguin, A	\$ 12,788
3	Arreola, S	\$ 1,638
4	Arriaga, P	\$ 696
5	Barrientos, V	\$ 8,932
6	Barrios, A	\$ 502
7	Bernal, L	\$ -
8	Briseno, R	\$ 313
9	Cavazos, S	\$ -
10	Contreras, S	\$ -
11	Cuellar, L	\$ 18,281
12	De La Fuente, M	\$ -
13	Escobedo, P	\$ 4,352
14	Garcia, E	\$ 9,136
15	Guerrero, O	\$ 6,584
16	Martinez, MJ	\$ -
17	Martinez, M	\$ 15,766
18	Mata, A	\$ 8,690
19	Melendez, E	\$ 2,448
20	Ruiz, A	\$ 1,500
21	Solis, D	\$ 3,417
22	Stakely, A	\$ 8,077
		\$ 112,106

Enrolled FSS	
FSS Mandatory Slots	29
FSS Slots Filled	22
Percentage of Filled Slots	75.86%

Escrow Balance	
Participants with Escrow Balance	17
FSS Mandatory Slots	29
Percentage of Filled Slots	58.62%

SEMAP Indicator 14 FSS Points
10
As of 3/31/2024

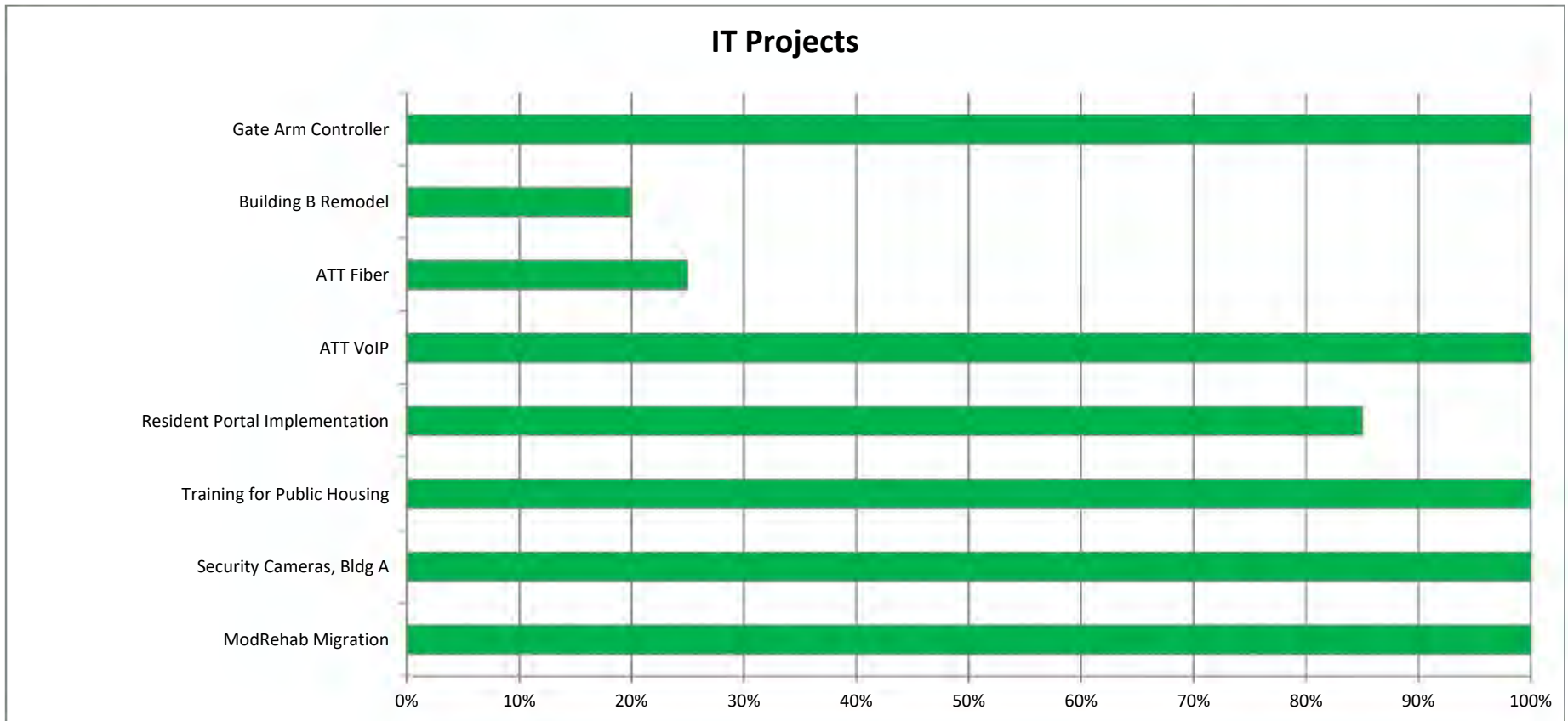
IT Projects

Project	Start Date	Est. End Date	Progress
ModRehab Migration	2/1/2023	7/15/2023	100%
Security Cameras, Bldg A	4/25/2023	8/1/2023	100%
Training for Public Housing	6/1/2023	6/30/2023	100%
Resident Portal Implementation	2/14/2023	7/31/2023	85%
ATT VoIP	4/20/2023	8/1/2023	100%
ATT Fiber	4/20/2023	11/1/2023	25%
Building B Remodel	4/1/2023	TBD	20%
Gate Arm Controller	7/1/2023	7/31/2023	100%

Projects on Radar:
Paperless Initiative
Bibliotech Expansion
Implement Active Directory
Master Plan Implementation
Web Based Backup Storage
Mobile Device Management Solution

Last 15 Completed Projects:
Document Disposition
Cameras for Senior Home
Upstairs Conference Room
Community Hall Computers
Maintenance Shop Networking
Mainstream Migration
NAS Upgrade (Drobo)
Yearly Backups
Purchase of Hardware (PC, Prn)
Mainstream Migration
HAP Estimations for Contract Rent Upd
Updating Payment Standards, Util Allo
ModRehab Migration
HAI Grant Competition
Section 8 Waiting List

on-time	green
yellow	late





Senior Citizens Home Restroom Retrofit

Project		Progress
CONCRETE CUTTING	Awarded to Bronze Builders- Completed	100%
PLUMBING ROUGH-IN	Awarded to Bronze Builders- Completed	100%
CONCRETE PATCHING	Awarded to Bronze Builders- Completed	100%
SELECTED DEMOLITION	Awarded to Bronze Builders- Completed	100%
DOOR OPENING/METAL FRAME	Awarded to Bronze Builders- Completed	100%
WALL CERAMIC TILE	Awarded to Bronze Builders – Completed	100%
FLOOR TILE	Awarded to Bronze Builders – Completed	100%
PAINTING	Awarded to Bronze Builders – Completed	100%
PLUMBING FINISH	Awarded to Bronze Builders – Completed	100%
ELECTRICAL FINISH	Awarded to Bronze Builders – Completed	100%
PAINTING TOUCH-UPS	Awarded to Bronze Builders – Completed	100%
CLEAN-UP	Awarded to Bronze Builders – Completed	100%
Estimated Progress To-Date		100%

- As of 08/15/2023





Carlos Richter 1606/1608 Frankfort St

Project	2-unit duplex	Progress
Concrete cutting	Awarded to Royal E Construction. Ongoing	15%
Plumbing Rough-In	Awarded to Orozco Plumbing. Not yet started.	0%
Concrete patching	Awarded to Royal E. Construction. Not yet started.	0%
Selected Demolition	Ongoing. CFP crew	40%
Framing	Not awarded yet. Not yet started	0%
Electrical Rough-In	Awarded to Juan Vizcarra. Ongoing	0%
Plumbing Top-Out	Awarded to Orozco Plumbing. Not yet started	0%
Sheetrock	Not awarded yet. Not yet started	0%
Tape & Float	Not awarded yet. Not yet started	0%
Painting	Not awarded yet. Not yet started	0%
Flooring	Not awarded yet. Not yet started	0%
Ceramic tile	Not awarded yet. Not yet started	0%
Finish Carpentry	Not awarded yet. Not yet started	0%
Plumbing Finish	Awarded to Orozco Plumbing. Not yet started	0%
Electrical Finish	Awarded to Juan Vizcarra. Not yet started	0%
Painting touch-ups	Not awarded yet. Not yet started	0%
Cleaning	Not awarded yet. Not yet started	0%
	Estimated Progress To-Date	3.23%

- As of 08/16/2023



Carlos Richter 1606/1608 Frankfort St





Carlos Richter 1809/1811 Circle Dr.

Project	2-unit duplex	Progress
Concrete cutting	Awarded to Royal E. Construction. Completed	100%
Plumbing Rough-In	Awarded to Orozco Plumbing. Completed	100%
Concrete patching	Awarded to Royal E. Construction. Ongoing	70%
Selected Demolition	Completed	100%
Framing	Awarded to Martinez Construction. Not yet started	0%
Electrical Rough-In	Awarded to Juan Vizcarra. Ongoing	40%
Plumbing Top-Out	Awarded to Orozco Plumbing. Not yet started	0%
Sheetrock	Awarded to Martinez Construction. Not yet started	0%
Tape & Float	Not awarded yet. Not yet started	0%
Painting	Not awarded yet. Not yet started	0%
Flooring	Not awarded yet. Not yet started	0%
Ceramic tile	Not awarded yet. Not yet started	0%
Finish Carpentry	Not awarded yet. Non yet started	0%
Plumbing Finish	Awarded to Orozco Plumbing. Not yet started	0%
Electrical Finish	Awarded to Juan Vizcarra. Not yet started	0%
Painting touch-ups	Not awarded yet. Not yet started	0%
Cleaning	Not yet started	0%
	Estimated Progress To-Date	24.41%

- **As of 08/15/2023**



Carlos Richter 1809/1811 Circle Dr.





Carlos Richter 1907/1911 Circle Dr.

Project	2-unit duplex	Progress
Concrete cutting	Awarded to Royal E. Construction. Ongoing	95%
Plumbing Rough-In	Awarded to Orozco Plumbing. Not yet started.	0%
Concrete patching	Awarded to Royal E. Construction. Not yet started.	0%
Selected Demolition	Completed. CFP crew	100%
Framing	Awarded to Martinez Construction. Not yet started	0%
Electrical Rough-In	Awarded to Juan Vizcarra. Ongoing	40%
Plumbing Top-Out	Awarded to Orozco Plumbing. Not yet started	0%
Sheetrock	Awarded to Martinez Construction. Not yet started	0%
Tape & Float	Not awarded yet. Not yet started	0%
Painting	Not awarded yet. Not yet started	0%
Flooring	Not awarded yet. Not yet started	0%
Ceramic tile	Not awarded yet. Not yet started	0%
Finish Carpentry	Not awarded yet. Non yet started	0%
Plumbing Finish	Awarded to Orozco Plumbing. Not yet started	0%
Electrical Finish	Awarded to Juan Vizcarra. Not yet started	0%
Painting touch-ups	Not awarded yet. Not yet started	0%
Cleaning	Not yet started	0%
	Estimated Progress To-Date	13.82%

- As of 08/15/2023



Carlos Richter 1907/1911 Circle Dr.





Housing Authority of the City of Laredo

June 2023 Unaudited Financials

**Housing Authority of the City of Laredo
Revenue & Expenditures Report
FY 2023-2024
As of June 30, 2023**

	COCC CENTRAL OFFICE COST CENTER	AMP 1 COLONIA GUADALUPE	AMP 3 CARLOS RICHTER/ ANA MARIA LOZANO	AMP 4 SENIOR HOME	AMP 5 MEADOW ACRES/ SOUTH LAREDO	AMP 6 ASHERTON	TOTAL AMPS
Opening Balance	1,972,662	5,735,409	6,107,635	936,059	2,655,437	594,270	16,028,809
Revenues							
April 2023 - May 2023	211,882.13	346,309.69	279,236.83	146,452.52	159,409.90	47,194.73	978,603.67
June 30, 2023	330,522.23	154,866.57	137,650.17	60,934.48	87,012.10	15,637.00	456,100.32
Total Revenues	542,404.36	501,176.26	416,887.00	207,387.00	246,422.00	62,831.73	1,434,703.99
Expenses							
April 2023 - May 2023	122,401.35	255,599.23	191,603.75	106,946.79	108,535.21	15,106.58	677,791.56
June 30, 2023	126,017.90	139,065.70	137,968.76	90,432.96	67,506.83	16,272.69	451,246.94
Total Expenses	248,419.25	394,664.93	329,572.51	197,379.75	176,042.04	31,379.27	1,129,038.50
YTD Net Profit / Loss	\$293,985.11	\$106,511.33	\$87,314.49	\$10,007.25	\$70,379.96	\$31,452.46	\$305,665.49
Ending Balance	2,266,647.11	5,841,919.91	6,194,949.49	946,066.25	2,725,816.59	625,722.01	16,334,474.25

**Housing Authority of the City of Laredo
Revenue & Expenditures Report
FY 2023-2024
As of June 30, 2023**

	Section 8 Voucher	Farm Labor
Opening Balance	1,908,302.70	923,834.89
Revenues		
April 2023 - May 2023	228,969.62	26,323.39
June 30, 2023	128,223.74	13,297.19
Total Revenues	357,193.36	39,620.58
Expenses		
April 2023 - May 2023	180,363.49	9,100.82
June 30, 2023	111,539.02	9,539.68
Total Expenses	291,902.51	18,640.50
 Net Profit / Loss	 65,290.85	 20,980.08
 Ending Balance	 1,973,593.55	 944,814.97

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
COCC—Central Office Cost Center
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE						1,972,662				
REVENUES										
Management Fees	104,793	298,328	(193,535)	285%	314,379	444,755	(130,376)	141%	1,257,514	35%
Bookkeeping Fees	16,877	18,064	(1,187)	107%	50,631	54,260	(3,629)	107%	202,523	27%
Asset Management Fees	8,110	7,640	470	94%	24,330	22,920	1,410	94%	97,320	24%
Interest	1,917	6,491	(4,574)	339%	5,750	16,854	(11,104)	293%	23,000	73%
Other Income	5,417	-	5,417	0%	16,250	3,615	12,635	22%	65,000	6%
TOTAL REVENUES AVAILABLE	137,113	330,522	(193,409)	241%	411,339	542,404	(131,065)	132%	1,645,357	33%
EXPENDITURES										
Administrative:										
Administrative Salaries	73,744	84,372	(10,628)	114%	221,231	151,691	69,540	69%	884,925	17%
Administrative Benefits	23,696	24,050	(354)	101%	71,088	58,156	12,932	82%	284,350	20%
Legal	1,667	2,506	(840)	150%	5,000	2,506	2,494	50%	20,000	13%
Staff Training / Travel	833	99	734	12%	2,500	603	1,897	24%	10,000	6%
Audit Costs	833	-	833	0%	2,500	-	2,500	0%	10,000	0%
Advertising and Marketing	417	5	412	1%	1,250	221	1,029	18%	5,000	4%
Administrative Other – Office Expenses	6,250	8,174	(1,924)	131%	18,750	15,117	3,633	81%	75,000	20%
Total Administrative	107,440	119,206	(11,766)	111%	322,319	228,294	94,025	71%	1,289,275	18%
Utilities:										
Water	4,167	43	4,124	1%	12,500	118	12,382	1%	50,000	0%
Electricity	833	972	(139)	117%	2,500	1,444	1,056	58%	10,000	14%
Fuel	208	-	208	0%	625	188	437	30%	2,500	8%
Sewer	83	28	56	33%	250	74	176	30%	1,000	7%
Other Expenses (Mandates)	83	41	42	49%	250	129	121	51%	1,000	13%
Total Utilities	5,375	1,084	4,291	20%	16,125	1,953	14,172	12%	64,500	3%
Maintenance and Operations:										
Materials	417	-	417	0%	1,250	-	1,250	0%	5,000	0%
Contracts	3,750	4,563	(813)	122%	11,250	14,677	(3,427)	130%	45,000	33%
Total Maintenance and Operations	4,167	4,563	(396)	110%	12,500	14,677	(2,177)	117%	50,000	29%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
COCC—Central Office Cost Center
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual Budget	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
General Expenses										
Insurance	1,875	1,165	710	62%	5,625	3,496	2,129	62%	22,500	16%
Total General Expenses	1,875	1,165	710	62%	5,625	3,496	2,129	62%	22,500	16%
TOTAL EXPENDITURES	118,856	126,018	(7,162)	106%	356,569	248,419	108,149	70%	1,426,275	17%
NET INCOME (LOSS)	204,504				293,985				219,083	

Fund Balance

2,266,647

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 1 – COLONIA GUADALUPE
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	Monthly %	YTD Budget	YTD Actuals	YTD Variance	YTD %	Budget	%
OPENING BALANCE										
REVENUES					5,735,409					
Dwelling Rent	48,124	42,914	5,210	89%	144,372	126,439	17,933	88%	577,488	22%
HUD Contributions	91,375	91,116	259	100%	274,125	314,644	(40,519)	115%	1,096,500	29%
Interest	10,417	17,793	(7,376)	171%	31,250	51,358	(20,108)	164%	125,000	41%
Other Income-Tenants	1,329	3,044	(1,715)	229%	3,988	8,735	(4,748)	219%	15,950	55%
TOTAL REVENUES AVAILABLE	130,118	154,867	(8,764)	110%	453,735	501,176	(47,442)	110%	1,814,938	28%
EXPENDITURES										
Administrative:										
Administrative Salaries	22,528	23,600	(1,071)	105%	67,584	48,658	18,927	72%	270,338	18%
Administrative Benefits	8,919	7,453	1,466	84%	26,756	21,237	5,519	79%	107,023	20%
Management Fees	16,054	15,994	60	100%	48,162	47,267	92,102	98%	192,647	25%
Bookkeeping Fees	2,018	2,010	8	100%	6,053	6,038	13,935	100%	24,210	25%
Asset Management Fees	2,710	2,720	(10)	100%	8,130	8,160	19,040	100%	32,520	25%
Legal	2,500	3,394	(894)	136%	7,500	3,394	4,106	45%	30,000	11%
Staff Training / Travel	417	-	417	0%	1,250	108	1,142	9%	5,000	2%
Audit Costs	833	-	833	0%	2,500	-	2,500	0%	10,000	0%
Advertising and Marketing	300	521	(221)	174%	900	1,320	(420)	147%	3,600	37%
Administrative Other – Office Expenses	6,250	4,628	1,622	74%	18,750	11,230	7,520	60%	75,000	15%
Total Administrative	62,528	60,319	2,209	96%	187,584	147,411	164,371	79%	750,338	20%
Tenant Services:										
Tenant Services Salaries	3,141	2,616	525	83%	9,424	4,582	4,842	49%	37,695	12%
Tenant Services Benefits	715	553	162	77%	2,144	1,438	706	67%	8,576	17%
Tenant Services Contracts	167	-	167	0%	500	459	41	92%	2,000	23%
Total Tenant Services	4,023	3,169	854	79%	12,068	6,479	5,589	54%	48,271	13%
Utilities:										
Water	2,500	557	1,943	22%	7,500	1,589	5,911	21%	30,000	5%
Electricity	3,750	3,825	(75)	102%	11,250	7,073	4,177	63%	45,000	16%
Gas	208	56	152	27%	625	155	470	25%	2,500	6%
Fuel	458	-	458	0%	1,375	422	953	31%	5,500	8%
Sewer	83	28	56	33%	250	74	176	30%	1,000	7%
Other Expenses (Mandates)	83	868	(785)	1041%	250	57	193	23%	1,000	6%
Total Utilities	7,083	5,333	1,750	75%	21,250	9,371	11,879	44%	85,000	11%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 1 – COLONIA GUADALUPE
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Maintenance and Operations:										
Maintenance Salaries	25,292	28,696	(3,404)	113%	75,877	58,911	16,966	78%	303,509	19%
Maintenance Benefits	11,586	9,744	1,842	84%	34,757	21,483	13,274	62%	139,027	15%
Materials	8,333	12,575	(4,242)	151%	25,000	30,581	(5,581)	122%	100,000	31%
Contracts	10,417	7,688	2,729	74%	31,250	20,335	10,915	65%	125,000	16%
Total Maintenance and Operations	55,628	58,703	(3,075)	106%	166,884	131,310	35,574	79%	667,536	20%
Protective Services:										
Contracts	5,000	3,909	1,091	78%	15,000	9,380	5,620	63%	60,000	16%
Total Protective Services	5,000	3,909	1,091	78%	15,000	9,380	5,620	63%	60,000	16%
General Expenses										
Insurance	8,208	7,632	576	93%	24,625	22,897	1,728	93%	98,500	23%
Payment in Lieu of Taxes	6,250	-	6,250	0%	18,750	67,817	(49,067)	362%	75,000	90%
Collection Losses	300	-	300	0%	900	900	0	0%	3,600	0%
Total General Expenses	14,758	7,632	7,126	52%	44,275	90,714	(46,439)	205%	177,100	51%
TOTAL EXPENDITURES	149,020	139,066	9,955	93%	447,061	394,665	176,594	88%	1,788,245	22%
NET INCOME (LOSS)		15,801				106,511			26,694	

Fund Balance

5,841,920

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 3 – CARLOS RICHTER & ANA MARIA LOZANO
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual Budget	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE					6,107,635					
REVENUES										
Dwelling Rent	56,250	58,152	(1,902)	103%	168,750	152,763	15,987	91%	675,000	23%
HUD Contributions	59,875	60,829	(954)	102%	179,625	210,970	(31,345)	117%	718,500	29%
Interest	6,250	17,302	(11,052)	277%	18,750	49,957	(31,207)	266%	75,000	67%
Other Income	1,667	-	1,667	0%	5,000	-	5,000	0%	20,000	0%
Other Income-Tenants	833	1,368	(535)	164%	2,500	3,197	(697)	128%	10,000	32%
TOTAL REVENUES AVAILABLE	124,875	137,650	(12,775)	110%	374,625	416,887	(42,262)	111%	1,498,500	28%
EXPENDITURES										
Administrative:										
Administrative Salaries	15,347	15,910	(562)	104%	46,042	34,020	12,022	74%	184,170	18%
Administrative Benefits	5,585	4,661	924	83%	16,755	13,870	2,885	83%	67,018	21%
Management Fees	13,488	26,498	(13,010)	196%	40,463	39,328	80,784	97%	161,852	24%
Bookkeeping Fees	1,695	3,330	(1,635)	196%	5,085	5,018	11,475	99%	20,340	25%
Asset Management Fees	2,260	4,520	(2,260)	200%	6,780	6,780	15,820	100%	27,120	25%
Legal	2,083	8,960	(6,876)	430%	6,250	8,960	17,777	143%	25,000	36%
Staff Training / Travel	208	-	208	0%	625	-	1,543	0%	2,500	0%
Audit Costs	417	-	417	0%	1,250	-	2,430	0%	5,000	0%
Advertising and Marketing	215	521	(306)	243%	644	1,232	914	191%	2,575	48%
Administrative Other – Office Expenses	4,583	6,615	(2,031)	144%	13,750	12,594	5,330	92%	55,000	23%
Total Administrative	45,881	71,013	(25,132)	155%	137,644	121,801	150,979	88%	550,575	22%
Tenant Services:										
Tenant Services Salaries	6,755	646	6,109	10%	20,266	1,305	30,986	6%	81,063	2%
Tenant Services Benefits	1,282	248	1,034	19%	3,847	733	4,676	19%	15,387	5%
Tenant Services Contracts	417	471	(54)	113%	1,250	560	690	45%	5,000	11%
Total Tenant Services	8,454	1,365	7,089	16%	25,363	2,598	36,352	10%	101,450	3%
Utilities:										
Water	500	370	130	74%	1,500	1,077	423	72%	6,000	18%
Electricity	2,083	2,796	(712)	134%	6,250	3,350	2,900	54%	25,000	13%
Gas	208	89	120	43%	625	243	382	39%	2,500	10%
Fuel	417	-	417	0%	1,250	315	935	25%	5,000	6%
Sewer	167	67	100	40%	500	167	333	33%	2,000	8%
Other Expenses (Mandates)	208	270	(61)	129%	625	644	(19)	103%	2,500	26%
Total Utilities	3,583	3,591	(8)	100%	10,750	5,795	4,955	54%	43,000	13%

Description	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Annual Budget	%
Maintenance Salaries	14,402	12,876	1,526	89%	43,206	29,998	13,207	69%	172,822	17%
Maintenance Benefits	6,659	4,213	2,446	63%	19,976	12,655	7,321	63%	79,903	16%
Materials	10,417	19,425	(9,008)	186%	31,250	36,986	(5,736)	118%	125,000	30%
Contracts	12,500	13,876	(1,376)	111%	37,500	33,256	4,244	89%	150,000	22%
Total Maintenance and Operations	43,977	50,390	(6,413)	115%	131,931	112,895	19,037	86%	527,726	21%
Protective Services:										
Contracts	5,000	3,909	1,091	78%	15,000	9,380	5,620	63%	60,000	16%
Total Protective Services	5,000	3,909	1,091	78%	15,000	9,380	5,620	63%	60,000	16%
General Expenses										
Insurance	8,167	7,700	467	94%	24,500	23,100	1,400	94%	98,000	24%
Payment in Lieu of Taxes	5,417	-	5,417	0%	16,250	54,004	(37,754)	332%	65,000	83%
Collection Losses	400	-	400	0%	1,200	-	1,200	0%	4,800	0%
Total General Expenses	13,983	7,700	6,283	55%	41,950	77,104	(35,154)	184%	167,800	46%
Extraordinary Expenses	1,667	-	1,667	0%	5,000	-	5,000	0%	20,000	0%
Total Extraordinary Expenses	1,667	-	1,667	0%	5,000	-	5,000	0%	20,000	0%
TOTAL EXPENDITURES	122,546	137,969	(15,423)	113%	367,638	329,573	186,789	90%	1,470,551	22%
NET INCOME (LOSS)		(319)				87,314			27,949	
Fund Balance						<u>6,194,949</u>				

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 4 – SENIOR CITIZENS HOME
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE					936,059					
REVENUES										
Dwelling Rent	23,714	28,542	(4,829)	120%	71,141	85,887	(14,747)	121%	284,562	30%
HUD Contributions	25,469	28,709	(3,239)	113%	76,407	111,017	(34,610)	145%	305,629	36%
Interest	1,500	2,572	(1,072)	171%	4,500	7,472	(2,972)	166%	18,000	42%
Other Income	625	722	(97)	116%	1,875	2,233	1,097	42%	7,500	10%
Other Income-Tenants	54	390	(336)	720%	163	778	(616)	479%	650	120%
TOTAL REVENUES AVAILABLE	51,362	60,934	(9,573)	119%	154,085	207,387	(51,847)	135%	616,341	34%
EXPENDITURES										
Administrative:										
Administrative Salaries	2,678	4,458	(1,780)	166%	8,034	5,644	2,390	70%	32,136	18%
Administrative Benefits	1,148	1,426	(278)	124%	3,444	1,623	(1,821)	47%	13,775	12%
Management Fees	5,968	5,968	-	100%	17,904	17,637	267	99%	71,616	25%
Bookkeeping Fees	750	750	-	100%	2,250	2,250	-	100%	9,000	25%
Asset Management Fees	1,000	1,000	-	100%	3,000	3,000	-	100%	12,000	25%
Legal	83	289	(206)	347%	250	289	(39)	116%	1,000	29%
Staff Training / Travel	83	-	83	0%	250	46	204	18%	1,000	5%
Audit Costs	333	-	333	0%	1,000	-	1,000	0%	4,000	0%
Advertising and Marketing	29	850	(821)	2913%	88	305	(218)	349%	350	87%
Administrative Other – Office Expenses	1,667	3,834	(2,168)	230%	5,000	7,926	(2,926)	159%	20,000	40%
Total Administrative	13,740	18,576	(4,836)	135%	41,219	38,719	(1,143)	94%	164,877	23%
Tenant Services:										
Tenant Services Salaries	899	1,208	(309)	134%	2,698	2,439	259	90%	10,793	23%
Tenant Services Benefits	404	464	(60)	115%	1,211	1,390	(179)	115%	4,844	29%
Tenant Services Contracts	125	507	(382)	406%	375	932	(557)	249%	1,500	62%
Total Tenant Services	1,428	2,179	(751)	153%	4,284	4,761	(477)	111%	17,137	28%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 4 – SENIOR CITIZENS HOME
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Utilities:										
Water	1,167	1,265	(99)	108%	3,500	3,262	238	93%	14,000	23%
Electricity	3,667	6,817	(3,150)	186%	11,000	9,968	1,032	91%	44,000	23%
Gas	438	429	8	98%	1,313	926	386	71%	5,250	18%
Fuel	150	-	150	0%	450	184	266	41%	1,800	10%
Sewer	875	1,082	(207)	124%	2,625	2,495	130	95%	10,500	24%
Other Expenses (Mandates)	1,208	1,086	122	90%	3,625	4,528	(903)	125%	14,500	31%
Total Utilities	7,504	10,680	(3,176)	142%	22,513	21,363	1,149	95%	90,050	24%
Maintenance and Operations:										
Maintenance Salaries	9,426	18,065	(8,639)	192%	28,278	37,262	(8,983)	132%	113,114	33%
Maintenance Benefits	4,037	5,293	(1,256)	131%	12,112	12,522	(410)	103%	48,448	26%
Materials	2,708	10,196	(7,488)	376%	8,125	13,918	(5,793)	171%	32,500	43%
Contracts	3,333	17,622	(14,289)	529%	10,000	22,662	(12,662)	227%	40,000	57%
Total Maintenance and Operations	19,505	51,176	(31,671)	262%	58,515	86,364	(27,848)	148%	234,061	37%
Protective Services:										
Contracts	833	3,589	(2,756)	431%	2,500	8,540	(6,040)	342%	10,000	85%
Total Protective Services	833	3,589	(2,756)	431%	2,500	8,540	(6,040)	342%	10,000	85%
General Expenses										
Insurance	4,417	4,233	183	96%	13,250	12,700	550	96%	53,000	24%
Payment in Lieu of Taxes	2,500	-	2,500	0%	7,500	24,933	(17,433)	332%	30,000	83%
Collection Losses	50	-	50	0%	150	-	150	0%	600	0%
Total General Expenses	6,967	4,233	2,733	61%	83,600	37,632	(16,732)	45%	83,600	45%
TOTAL EXPENDITURES	49,977	90,433	(40,456)	181%	181,281	197,380	(51,091)	109%	599,725	33%
NET INCOME (LOSS)		(29,498)				10,007			16,616	

Fund Balance

946,066

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 5 – MEADOW ACRES & SOUTH LAREDO
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE					2,655,437					
REVENUES										
Dwelling Rent	47,854	41,708	6,146	87%	143,563	92,212	51,351	64%	574,250	16%
HUD Contributions	33,232	36,094	(2,861)	109%	99,696	129,020	(29,324)	129%	398,785	32%
Interest	4,729	7,917	(3,187)	167%	14,188	22,780	(8,593)	161%	56,750	40%
Other Income	17		17	0%	50	-	50	0%	200	0%
Other Income-Tenants	792	1,294	(502)	163%	2,375	2,410	(35)	101%	9,500	25%
TOTAL REVENUES AVAILABLE	86,624	87,012	(388)	100%	259,871	246,422	13,449	95%	1,039,485	24%
EXPENDITURES										
Administrative:										
Administrative Salaries	11,841	5,725	6,116	48%	35,523	11,774	23,748	33%	142,092	8%
Administrative Benefits	4,590	1,829	2,761	40%	13,770	5,357	8,413	39%	55,079	10%
Management Fees	7,997	7,699	298	96%	23,991	23,164	827	97%	95,965	24%
Bookkeeping Fees	1,005	968	38	96%	3,015	2,955	60	98%	12,060	25%
Asset Management Fees	1,340	1,340	-	100%	4,020	4,020	-	100%	16,080	25%
Legal	396	2,465	(2,069)	623%	1,188	2,465	(1,278)	208%	4,750	52%
Staff Training / Travel	167	79	88	47%	500	186	314	37%	2,000	9%
Audit Costs	417	-	417	0%	1,250	-	1,250	0%	5,000	0%
Advertising and Marketing	104	1,127	(1,023)	1082%	313	1,157	(844)	370%	1,250	93%
Administrative Other – Office Expenses	2,917	2,610	307	89%	8,750	5,996	2,754	69%	35,000	17%
Total Administrative	30,773	23,841	6,932	77%	92,319	57,074	35,245	62%	369,276	15%
Tenant Services:										
Tenant Services Salaries	3,939	297	3,642	8%	11,816	599	11,217	5%	47,264	1%
Tenant Services Benefits	679	114	565	17%	2,036	234	1,802	11%	8,145	3%
Tenant Services Contracts	83	372	(289)	447%	250	387	(137)	155%	1,000	39%
Total Tenant Services	4,701	783	3,918	17%	14,102	1,220	12,882	9%	56,408	2%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 5 – MEADOW ACRES & SOUTH LAREDO
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual Budget	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Utilities:					-					
Water	146	101	45	69%	438	315	123	72%	1,750	18%
Electricity	604	913	(309)	151%	1,813	1,199	614	66%	7,250	17%
Gas	46	131	(85)	285%	138	88	49	64%	550	16%
Fuel	229	20	209	9%	688	310	377	45%	2,750	11%
Sewer	167	67	100	40%	500	212	288	42%	2,000	11%
Other Expenses (Mandates)	333	239	94	72%	1,000	688	312	69%	4,000	17%
Total Utilities	1,525	1,471	54	96%	4,575	2,812	1,763	61%	18,300	15%
Maintenance and Operations:					-					
Maintenance Salaries	11,545	14,050	(2,505)	122%	34,636	29,325	5,311	85%	138,544	21%
Maintenance Benefits	5,332	4,490	843	84%	15,997	12,026	3,971	75%	63,987	19%
Materials	10,417	6,848	3,568	66%	31,250	8,648	22,602	28%	125,000	7%
Contracts	8,333	8,442	(109)	101%	25,000	11,131	13,869	45%	100,000	11%
Total Maintenance and Operations	35,628	33,831	1,797	95%	106,883	61,129	45,754	57%	427,531	14%
Protective Services:										
Contracts	3,333	3,909	(576)	117%	10,000	9,380	620	94%	40,000	23%
Total Protective Services	3,333	3,909	(576)	117%	10,000	9,380	620	94%	40,000	23%
General Expenses										
Insurance	4,792	3,672	1,119	77%	14,375	11,017	3,358	77%	57,500	19%
Payment in Lieu of Taxes	3,333	-	3,333	0%	10,000	33,410	(23,410)	334%	40,000	84%
Collection Losses	292		292	0%	875	-	875	0%	3,500	0%
Total General Expenses	8,417	3,672	4,744	44%	25,250	44,427	(19,177)	176%	101,000	44%
TOTAL EXPENDITURES	84,376	67,507	16,869	80%	253,129	176,042	65,087	70%	1,012,515	17%
NET INCOME (LOSS)		19,505				70,380			26,970	

Fund Balance

2,725,817

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 6 – ASHERTON
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual Budget	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE					594,270					
REVENUES										
Dwelling Rent	3,450	664	2,786	19%	10,349	243	10,106	2%	41,396	1%
HUD Contributions	10,250	13,421	(3,171)	131%	30,750	57,837	(27,087)	188%	123,000	47%
Interest	813	1,452	(640)	179%	2,438	4,077	(1,639)	167%	9,750	42%
Other Income	33	-	33	100%	100	-	100	100%	400	0%
Other Income-Tenants	167	100	67	60%	500	675	(175)	135%	2,000	34%
TOTAL REVENUES AVAILABLE	14,712	15,637	(925)	106%	44,137	62,832	(18,695)	142%	176,546	36%
EXPENDITURES										
Administrative:										
Administrative Salaries	2,767	3,928	(1,160)	142%	8,302	7,845	457	94%	33,207	24%
Administrative Benefits	1,163	1,392	(229)	120%	3,490	3,497	(8)	100%	13,960	25%
Management Fee	1,910	1,373	537	72%	5,729	3,940	1,789	69%	22,917	17%
Bookkeeping Fee	240	173	68	72%	720	503	218	70%	2,880	17%
Asset Management Fee	320	320	-	100%	960	960	-	100%	3,840	25%
Legal	25	236	(211)	945%	75	236	(161)	315%	300	79%
Staff Training / Travel	42	179	(137)	429%	125	55	70	0%	500	11%
Audit Costs	188	-	188	0%	563	-	563	0%	2,250	0%
Advertising and Marketing	29	243	(214)	834%	88	253	(166)	289%	350	72%
Administrative Other – Office Expenses	250	701	(451)	280%	750	1,966	(1,216)	262%	3,000	66%
Total Administrative	6,934	8,544	(1,610)	123%	20,801	19,255	1,546	93%	83,204	23%
Utilities:										
Water	35	36	(0)	101%	106	72	35	67%	425	17%
Electricity	208	487	(278)	234%	625	737	(112)	118%	2,500	29%
Fuel	79	-	79	0%	238	132	105	56%	950	14%
Sewer	40	40	0	100%	119	79	40	67%	475	17%
Other Expenses (Mandates)	38	37	1	99%	113	174	(61)	154%	450	39%
Total Utilities	400	599	(199)	150%	1,200	1,193	7	99%	4,800	25%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
AMP 6 – ASHERTON
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual Budget	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Maintenance and Operations:										
Maintenance Salaries	2,333	660	1,672	28%	6,998	660	6,338	9%	27,994	2%
Maintenance Benefits	1,246	91	1,155	7%	3,739	91	3,648	2%	14,956	1%
Materials	833	3,030	(2,197)	364%	2,500	3,139	(639)	126%	10,000	31%
Contracts	1,000	2,321	(1,321)	232%	3,000	3,960	(960)	132%	12,000	33%
Total Maintenance and Operations	5,412	6,103	(691)	113%	16,237	7,852	8,386	48%	64,949	12%
General Expenses										
Insurance	1,083	1,027	57	95%	3,250	3,080	170	95%	13,000	24%
Collection Losses	83	-	83	0%	250	-	250	0%	1,000	0%
Total General Expenses	1,167	1,027	140	88%	3,500	3,080	420	88%	14,000	22%
TOTAL EXPENDITURES	13,913	16,273	(2,360)	117%	41,738	31,379	10,359	75%	166,953	19%
NET INCOME (LOSS)		(636)				31,452			9,593	

Fund Balance

625,722

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
FARM LABOR
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
OPENING BALANCE					923,835					
REVENUES										
FMHA Contributions	7,750	-	7,750	0%	23,250	-	23,250	0%	93,000	0%
Dwelling Rent	6,708	11,010	(4,302)	164%	20,125	32,783	(12,658)	163%	80,500	41%
Interest Income	1,125	1,912	(787)	170%	3,375	5,478	(2,103)	162%	13,500	41%
Other Income-Tenants	292	375	(83)	129%	875	1,360	(485)	155%	3,500	39%
TOTAL REVENUES AVAILABLE	15,875	13,297	2,578	84%	47,625	39,621	8,004	83%	190,500	21%
EXPENDITURES										
Administrative:										
Administrative Salaries	1,994	-	1,994	0%	5,982	-	5,982	0%	23,927	0%
Administrative Benefits	856	-	856	0%	2,567	-	2,567	0%	10,267	0%
Management Fee	480	480	-	100%	1,440	1,440	-	100%	5,760	25%
Bookkeeping Fees	417	417	(0)	100%	1,250	1,250	(0)	100%	5,000	25%
Legal	83	80	3	96%	250	80	170	32%	1,000	8%
Staff Training / Travel	42	-	42	0%	125	-	125	0%	500	0%
Audit Costs	125	-	125	0%	375	-	375	0%	1,500	0%
Advertsing and Marketing	21	5	16	23%	63	38	25	61%	250	15%
Administrative Other – Office Expenses	833	1,141	(308)	137%	2,500	2,472	28	99%	10,000	25%
Total Administrative	4,850	2,123	2,727	44%	14,551	5,280	9,271	36%	58,204	9%
Utilities:										
Water	258	268	(9)	104%	775	806	(31)	104%	3,100	26%
Electricity	125	171	(46)	137%	375	231	144	62%	1,500	15%
Gas	48	48	(0)	100%	144	97	47	68%	575	17%
Fuel	77	-	77	0%	231	67	164	29%	925	7%
Sewer	83	67	17	80%	250	203	47	81%	1,000	20%
Other Expenses (Mandates)	142	183	(41)	129%	425	499	(74)	117%	1,700	29%
Total Utilities	733	736	(3)	100%	2,200	1,903	297	87%	8,800	22%

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
FARM LABOR
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Maintenance and Operations:										
Maintenance Salaries	2,499	753	1,747	30%	7,498	1,686	5,812	22%	29,994	6%
Maintenance Benefits	1,246	249	997	20%	3,739	702	3,037	19%	14,956	5%
Materials	2,083	1,213	871	58%	6,250	1,393	4,857	22%	25,000	6%
Contracts	1,250	3,079	(1,829)	246%	3,750	3,516	234	94%	15,000	23%
Total Maintenance and Operations	7,079	5,294	1,785	75%	21,237	7,298	13,940	34%	84,949	9%
Insurance										
Insurance	1,417	1,387	30	98%	4,250	4,160	90	98%	17,000	24%
Collection Losses	271	-	271	0%	813	-	813	0%	3,250	0%
Total Insurance	1,688	1,387	301	82%	5,063	4,160	903	82%	20,250	21%
Other:										
FmHa Debt Payment	506		506	0%	1,518		1,518	0%	6,072	0%
Total Other Account	506	-	506	0%	1,518	-	1,518	0%	6,072	0%
TOTAL EXPENDITURES	14,856	9,540	5,317	64%	44,569	18,641	25,928	42%	178,275	10%
NET INCOME (LOSS)		3,758				20,980			12,225	

Fund Balance

944,815

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
HOUSING CHOICE VOUCHER PROGRAM
As of June 30, 2023

Description	Jun-23				April 2023- June 2023				Annual	
	Monthly Budget	Monthly Actual	Monthly Variance	%	YTD Budget	YTD Actuals	YTD Variance	%	Budget	%
Opening Balance							1,908,303			
REVENUES										
HUD Contributions - Administrative Fees	86,652	102,680	(16,028)	118%	259,956	299,642	(39,686)	115%	1,039,824	29%
HUD Contributions - HAP	957,739	973,470	(15,731)	102%	2,873,218	2,482,605	390,613	86%	11,492,872	22%
HUD Contributions - HAP Mainstream	22,979	-	22,979	0%	68,937	62,353	6,584	90%	275,748	23%
HUD Contributions - Mainstream Administrative Fees	4,280	14,897	(10,617)	348%	12,840	25,626	(12,786)	200%	51,360	50%
HUD Contributions - EHV Administrative Fees	5,544	5,112	432	92%	16,632	16,018	614	96%	66,528	24%
HUD Contributions - EHV HAP/Service Fees	46,729	48,451	(1,722)	104%	140,187	148,632	(8,445)	106%	560,748	27%
Interest Earnings	2,500	4,672	(2,172)	187%	7,500	14,401	(6,901)	192%	30,000	48%
Other Income	208	863	(654)	414%	625	1,506	(881)	241%	2,500	60%
TOTAL REVENUES AVAILABLE	1,126,632	1,150,145	(23,513)	102%	3,379,895	3,050,783	329,112	90%	13,519,580	23%
EXPENDITURES:										
Administrative:										
Administrative Salaries	34,903	48,923	(14,020)	140%	104,710	98,756	5,954	94%	418,839	24%
Administrative Benefits	13,871	16,175	(2,304)	117%	41,612	44,569	(2,957)	107%	166,449	27%
Management Fee	19,116	19,332	(216)	101%	57,348	57,996	(648)	101%	229,392	25%
Bookkeeping Fee	10,753	12,083	(1,330)	112%	32,258	36,248	(3,989)	112%	129,033	28%
Legal	667	506	161	76%	2,000	506	1,494	25%	8,000	6%
Staff Training / Travel	333	-	333	0%	1,000	-	1,000	0%	4,000	0%
Audit Costs	4,583	-	4,583	0%	13,750	-	13,750	0%	55,000	0%
Advertising and Marketing	188	5	183	3%	563	1,462	(900)	260%	2,250	65%
Administrative Other – Office Expenses	6,250	9,252	(3,002)	148%	18,750	31,546	(12,796)	168%	75,000	42%
Total Administrative	90,664	106,276	(15,612)	117%	271,991	271,083	908	100%	1,087,963	25%
Utilities:										
Water	54	43	12	79%	163	118	44	73%	650	18%
Electricity	542	972	(431)	179%	1,625	1,444	181	89%	6,500	22%
Fuel	183	-	183	0%	550	118	432	21%	2,200	5%
Sewer	42	28	14	66%	125	74	51	59%	500	15%
Other Expenses (Mandates)	33	41	(8)	124%	100	45	55	45%	400	11%
Total Utilities	854	1,084	(230)	127%	2,563	1,799	763	70%	10,250	18%
Maintenance and Operations:										
Maintenance & Operations – Materials	417	-	417	0%	1,250	2,320	(1,070)	186%	5,000	46%
Maintenance & Operations – Contracts	3,333	3,179	154	95%	10,000	13,701	(3,701)	137%	40,000	34%
Total Maintenance and Operations	3,750	3,179	571	85%	7,500	16,021	(4,771)	214%	45,000	36%
Insurance										
Insurance	1,167	1,000	167	86%	3,500	2,999	501	86%	14,000	21%
Total Insurance	1,167	1,000	167	86%	3,500	2,999	501	86%	14,000	21%
Other:										
HAP Payments	1,027,447	1,037,702	(10,255)	101%	3,082,342	3,068,251	14,091	100%	12,329,368	25%
Total Other Account	1,027,447	1,037,702	(10,255)		3,082,342	3,068,251			12,329,368	25%
TOTAL EXPENDITURES	1,123,882	1,149,241	(25,359)	102%	285,553	3,360,154	(2,599)	1177%	1,157,213	25%
NET INCOME (LOSS)		16,685				65,291			32,999	

FUND BALANCE

1,973,594

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
HOUSING DEVELOPMENT SERVICES
As of June 30, 2023

Description	Jun-23	April 1, 2023 through June 30, 2023
OPENING BALANCE		1,289,237
REVENUES		
Other Revenue	1,111	3,333
Cummulative Interest Funds	3,569	10,297
TOTAL REVENUES	4,680	13,630
EXPENDITURES		
Administration Expenses	-	-
TOTAL OPERATING EXPENDITURES	-	-
FUND BALANCE		1,302,866

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
LAREDO HOUSING FACILITIES CORPORATION
As of June 30, 2023

Description	Jun-23	April 1, 2023 through June 30, 2023
OPENING BALANCE		\$6,485,251
REVENUES		
Other Revenue- HAP Contract/Tenant Revenue	138,843	417,307
Cumulative Interest Funds	6,984	19,668
TOTAL REVENUES	145,827	436,975
EXPENDITURES		
Administration Expenses	19,958	52,493
Loan Fees	34,668	103,010
Utilities	2,679	6,370
Maintenance Expenses	33,095	67,414
Insurance	2,256	17,995
Tenant Services Expenses	2,053	4,053
TOTAL OPERATING EXPENDITURES	94,708	251,335
FUND BALANCE		6,670,891

Properties:

Russell Terrace
Bernal Sunrise Courts
Meadow Elderly

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
LAREDO HOUSING OPPORTUNITIES CORPORATION
As of June 30, 2023

Description	Jun-23	April 1, 2023 through June 30, 2023
OPENING BALANCE		4,227,437
REVENUES		
Cummulative Interest Funds	8,510	24,580
TOTAL REVENUES	8,510	24,580
EXPENDITURES		
Administrative Expenses	2,916	5,600
TOTAL EXPENDITURES	2,916	5,600
FUND BALANCE		4,246,417

Properties:

Casa Verde
Riverbank

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
LAREDO HOUSING DEVELOPMENT CORPORATION
As of June 30, 2023

Description	Jun-23	April 1, 2023 through June 30, 2023
OPENING BALANCE		3,303,400
REVENUES		
Tenant Rent	4,031	13,432
Cumulative Interest Funds	7,633	22,387
Miscellaneous Income	5,781	11,532
TOTAL REVENUES	17,445	47,351
EXPENDITURES		
Administration Expenses	9,395	21,927
Maintenance Expenses	17,569	19,592
Other General Expenses	-	-
Homeless Referral Assistance	400	897
TOTAL EXPENDITURES	27,364	42,416
FUND BALANCE		3,308,335

Properties:

Balcones Apartments

HOUSING AUTHORITY OF THE CITY OF LAREDO
UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
CAPITAL FUND PROGRAM 50118
As of June 30, 2023

DESCRIPTION	PROJECT BUDGET	INCEPTION TO DATE	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENTAGE
REVENUES				
HUD Contributions	1,691,481	1,221,450	(470,031)	
TOTAL REVENUES	1,691,481	1,221,450	(470,031)	72%
EXPENDITURES				
Management Improvements	162,987	162,987	-	100%
Administration	169,148	169,148	-	100%
General Capital Activity	1,225,649	755,618	470,031	62%
RAD Investment Activity	133,697	133,697	-	100%
TOTAL OPERATING EXPENDITURES	1,691,481	1,221,450	470,031	72%
FUND BALANCE	-	-	470,031	72%

**HOUSING AUTHORITY OF THE CITY OF LAREDO
 UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL FUND PROGRAM 50119
 As of June 30, 2023**

DESCRIPTION	PROJECT BUDGET	INCEPTION TO DATE	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENTAGE
REVENUES				
HUD Contributions	1,696,733	924,909	(771,824)	
TOTAL REVENUES	1,696,733	924,909	(771,824)	55%
EXPENDITURES				
Management Improvements	168,743	56,991	111,752	34%
Administration	169,672	169,672	-	100%
General Capital Activity	1,358,318	698,246	660,072	51%
TOTAL OPERATING EXPENDITURES	1,696,733	924,909	771,824	55%
FUND BALANCE	-	-	771,824	55%

**HOUSING AUTHORITY OF THE CITY OF LAREDO
 UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL FUND PROGRAM 50120
 As of June 30, 2023**

DESCRIPTION	PROJECT BUDGET	INCEPTION TO DATE	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENTAGE
REVENUES				
HUD Contributions	1,798,213	404,136	(1,394,077)	
TOTAL REVENUES	1,798,213	404,136	(1,394,077)	22%
EXPENDITURES				
Management Improvements	168,743	13,120	155,623	8%
Administration	179,821	179,821	-	100%
General Capital Activity	1,449,649	211,195	1,238,454	15%
TOTAL OPERATING EXPENDITURES	1,798,213	404,136	1,394,077	22%
FUND BALANCE	-	-	1,394,077	22%

**HOUSING AUTHORITY OF THE CITY OF LAREDO
 UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL FUND PROGRAM 50121
 As of June 30, 2023**

DESCRIPTION	PROJECT BUDGET	INCEPTION TO DATE	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENTAGE
REVENUES				
HUD Contributions	1,900,414	868,362	(1,032,052)	
TOTAL REVENUES	1,900,414	868,362	(1,032,052)	46%
EXPENDITURES				
Management Improvements	170,000	51,047	118,953	30%
Administration	190,041	190,041	-	100%
General Capital Activity	1,540,373	627,274	913,099	41%
TOTAL OPERATING EXPENDITURES	1,900,414	868,362	1,032,052	46%
FUND BALANCE	-	-	1,032,052	46%

**HOUSING AUTHORITY OF THE CITY OF LAREDO
 UNAUDITED STATEMENT OF INCOME AND EXPENDITURES
 CAPITAL FUND PROGRAM 50122
 As of June 30, 2023**

DESCRIPTION	PROJECT BUDGET	INCEPTION TO DATE	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENTAGE
REVENUES				
HUD Contributions	2,243,585	230,385	(2,013,200)	
TOTAL REVENUES	2,243,585	230,385	(2,013,200)	10%
EXPENDITURES				
Management Improvements	170,000	1,726	168,274	1%
Administration	224,358	224,358	-	100%
General Capital Activity	1,849,227	4,301	1,844,926	0%
TOTAL OPERATING EXPENDITURES	2,243,585	230,385	2,013,200	10%
FUND BALANCE	-	-	2,013,200	10%

LHA COMMISSIONERS' COMMUNICATION

DATE: 08-24-23	SUBJECT: Discussion and possible action to award RFQ No. 2023-0626-1 Qualified Professional Technical Consultants and authorize the Executive Director to finalize negotiations and contract(s) with selected firm(s).
Item #: 9A	
INITIATED BY: Mary Gaona Executive Director	STAFF SOURCE Valeria De Leon Procurement Officer
PREVIOUS BOARD ACTION: None	
BACKGROUND: <p>The current contracts for Qualified Professional Technical Consultants with Terracon Consultants Inc. and O'Connor Engineering & Science Inc. will expire on September 9, 2023. Subsequently, the current contract with KCI Technologies Inc. will expire on October 24, 2023.</p> <p>On June 26, 2023, the Housing Authority of the City of Laredo issued a Request for Qualifications (RFQ) for Qualified Professional Technical Consultants to award and contract for the following five areas of concentration: (A) Civil Engineering, (B) Land Surveying, (C) Structural Engineering, (D) Mechanical, Electrical, and Plumbing Engineering, and (E) Environmental, Geotechnical, and Materials Testing. The established deadline to submit was July 14, 2023.</p> <p>The agency contacted the following firms to advise them of the posted RFQ: KCI Technologies Inc., O'Connor Engineering & Science Inc., Terracon Consultants Inc., Howland Engineering & Surveying Co. Inc., EED Engineering Inc., Carrillo & Associates Inc., Premier Engineering & Surveying, Synergy Structural Engineering Inc., Porrás Nance Engineering, Trinity MEP Engineering, and Ardurra.</p> <p>As a result, the Agency received the following submissions in response to the RFQ:</p> <ul style="list-style-type: none">• O'Connor Engineering & Science Inc.• Carrillo & Associates Inc.• Terracon Consultants Inc.• KCI Technologies Inc.• Trinity MEP Engineering LLC.	
FINANCIAL: None	
RECOMMENDATION: Approval to award RFQ No. 2023-0626-1 Qualified Professional Technical Consultants and authorize the Executive Director to finalize negotiations and contract(s) with selected firm(s).	

LHA COMMISSIONERS' COMMUNICATION

<u>DATE:</u> 08-24-23	<u>SUBJECT:</u> Discussion and possible action to award RFP No. 2023-0612-1 Unarmed Security Services and authorize the Executive Director to finalize negotiations and contract with selected firm.
<u>Item #:</u> 9B	

<u>INITIATED BY:</u> Mary Gaona Executive Director	<u>STAFF SOURCE</u> Valeria De Leon Procurement Officer
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PREVIOUS BOARD ACTION:
None

BACKGROUND:

The current Unarmed Security Services contract with Securitas Security Services USA, Inc. will expire on September 22, 2023.

On June 12, 2023, the Housing Authority of the City of Laredo issued a Request for Proposals (RFP) for Unarmed Security Services. The established deadline to submit was June 30, 2023.

The agency contacted the following companies to advise them of the posted RFP: Walker Security Patrol Services LLC, Task Force Security, Eagle View Security & Investigations, Praetorian Security & Investigations, Vets Securing America, Allied Universal Security Services, Securitas Security USA, Inc., and Servexo Protective Services.

As a result, the agency received the following submissions in response to the RFP:

- Walker Security Patrol Services LLC
- Praetorian Security & Investigations
- Securitas Security Services USA, Inc.

FINANCIAL:

	Walker Security Patrol Services LLC	Praetorian Security & Investigations	Securitas Security Services USA, Inc.
Unarmed Rate Per Hour (Regular Time)	\$15.00	\$18.00	\$22.96
Unarmed Rate Per Hour (Overtime)	\$22.50	\$27.00	\$34.44

RECOMMENDATION:
Approval to award RFP No. 2023-0612-1 Unarmed Security Services and authorize the Executive Director to finalize negotiations and contract with selected firm.

LHA COMMISSIONERS' COMMUNICATION

<p><u>DATE:</u> 08-24-23</p>	<p><u>SUBJECT:</u> Discussion and possible action on approving the assignment of the Ground Lease for Hillside Crossing through Resolution No. 23-R-07 and authorizing the Board Chair and Executive Director to finalize all negotiations and documents relating to this development. This item may be discussed in Executive Session pursuant to Section 551.071 (consultation with attorneys).</p>
<p><u>Item</u> 9C</p>	
<p><u>INITIATED BY:</u> <u>STAFF SOURCE</u> Mary Gaona Executive Director</p>	
<p><u>PREVIOUS BOARD ACTION:</u> None</p>	
<p><u>BACKGROUND:</u></p>	
<p><u>FINANCIAL:</u></p>	
<p><u>RECOMMENDATION:</u> Approve the assignment of the Ground Lease for Hillside Crossing through Resolution No. 23-R-07 and authorizing the Board Chair and Executive Director to finalize all negotiations and documents relating to this development.</p>	

LHA COMMISSIONERS' COMMUNICATION

<p><u>DATE:</u> 08-24-23</p>	<p><u>SUBJECT:</u> Discussion and possible action related to possible updates to the organizational chart and the filling of any management positions requiring Board consultation. This item may be discussed in Executive Session pursuant to Section 551.071 (consultation with attorneys) and 551.074 (personnel matters).</p>
<p><u>Item #:</u> 9D</p>	
<p><u>INITIATED BY:</u> <u>STAFF SOURCE</u> Mary Gaona Executive Director</p>	
<p><u>PREVIOUS BOARD ACTION:</u> None</p>	
<p><u>BACKGROUND:</u></p>	
<p><u>FINANCIAL:</u> None</p>	
<p><u>RECOMMENDATION:</u></p>	