

Laredo Housing Opportunities Corporation
Regular
Board of Directors Meeting



LHA Board Room
2000 San Francisco Ave.
Laredo, Texas 78040

Friday, April 22, 2022
12:00 p.m.

Laredo Housing Opportunities Corporation

Regular Board of Directors Meeting

Zoom Video Link:

<https://us02web.zoom.us/j/89661296487?pwd=WENmQy83ZW5Sc3dTS0V1ZEpCU01qdz09>

Call in Number: 1-346-248-7799

Webinar ID: 896 6129 6487

LHA Board Room

2000 San Francisco Ave.

Laredo, Texas 78040

Friday, April 22, 2022

12:00 P.M.

REC'D CITY SEC OFF
APR 19 '22 AM 11:49

Board of Directors

Dr. Sergio D. Garza, Vice President
Gloria Ann Freeman, Director
Anita L. Guerra, Director

Dr. Marisela Rodríguez Tijerina, Director
Jose L. Ceballos, Director

The Board of Commissioners will convene for a Board meeting for discussion on the following matters (NOTE: A quorum of the Board will be physically present at this location, but up to two other Commissioners may attend by videoconferencing, as permitted by Tex. Gov't Code Section 551.127)

A-22-R-1

Agenda

April 22, 2022

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL AND DECLARATION OF QUORUM**
- 4. CITIZENS COMMENTS**

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

5. APPROVAL OF MINUTES

- A.** Approval of Minutes for Board of Directors meeting on October 22, 2021.

6. ACTION ITEM

- A.** Discussion and possible action to award RFQ #2022-0317-1 Architectural & Engineering Services, authorize the Executive Director to finalize negotiations

and contract(s) with selected firm(s), designate any specific priority projects to awarded firm(s), and specify any particular terms.

7. ADJOURNMENT

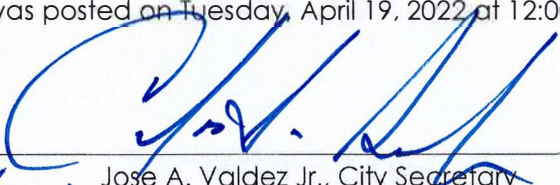


Mary Goona, Secretary

The Housing Authority of the City of Laredo is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Executive Director at (956) 722-4521 at least 48 hours in advance. This meeting site is accessible to disabled persons. Disabled parking is provided in the north parking lot adjacent to the Administration Building, and disabled building access is located at the main entrance.

CERTIFICATON

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily ADA/accessible to the public at all times. Said notice was posted on Tuesday, April 19, 2022 at 12:00 p.m.



(For) Jose A. Valdez Jr., City Secretary

Laredo Housing Opportunities Corporation

Regular Board of Directors Meeting

Zoom Video Link:

<https://us08web.zoom.us/j/84400118092>

Call in Number: 1-346-248-7799

Webinar ID: 844 0011 8092

LHA Board Room

2000 San Francisco Ave.

Laredo, Texas 78040

Friday, August 27, 2021

3:00 P.M.

Board of Directors

Dr. Sergio D. Garza, Vice-President
Gloria Ann Freeman, Director
Anita L. Guerra, Director

Dr. Marisela Rodrigue Tijerina, Director
Jose L. Ceballos, Director

NOTE: Due to the recent COVID-19 health concerns, this meeting will be held in person with telephonic/video conferencing options. The public may join in-person, via conference call number or via weblink provided above.

A-21-R-02

Minutes

August 27, 2021

- 1. CALL TO ORDER** Vice-President Dr. Garza called the meeting to order at 5:21 p.m.
Vice-President Dr. Garza stated that he would dispense Items 2 and 3.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DECLARATION OF QUORUM

Directors Present

Dr. Sergio D. Garza, Vice-President
Jose L. Ceballos, Director
Dr. Marisela Rodriguez Tijerina, Director
Anita Guerra, Director
Gloria Ann Freeman, Director
Mary Gaona, Secretary

Directors Absent

4. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Directors on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

Vice-President Dr. Garza stated that there were no comments.

5. APPROVAL OF MINUTES

A. Approval of Minutes for Board of Directors meeting on April 9, 2021.

Director Ms. Freeman moved to approve the minutes for meeting on April 9, 2021 as presented.

Director Jose L. Ceballos seconded the motion.

Motion passed unanimously.

6. CONSENT AGENDA: RESOLUTIONS

All of the following items may be acted upon by one motion. No separate discussion or action of the items is necessary unless desired by a Director.

A. Consideration to authorize the Executive Director to extend the contract with Civil Engineering Consultants (CEC) for an additional year as allowable by Contract No. 180423-4(A), effective October 27, 2021 through October 26, 2022. This represents the fourth year of the contract maximum permissible of 5 years.

Director Jose L. Ceballos moved to approve Item 6A.

Director Ms. Guerra seconded the motion.

Motion passed unanimously.

7. ADJOURNMENT:

Vice-President Dr. Garza moved to adjourn the meeting.

Director Ms. Guerra seconded the motion.

Motion passed unanimously.

Meeting adjourned at 5:23 p.m.

Dr. Sergio D. Garza, Vice-President

Mary Gaona, Secretary

LHOC DIRECTORS' COMMUNICATION

<u>DATE:</u> 04/22/2022	<u>SUBJECT:</u> Discussion and possible action to award RFQ #2022-0317-1 Architectural & Engineering Services, authorize the Executive Director to finalize negotiations and contract(s) with selected firm(s), designate any specific priority projects to awarded firm(s), and specify any particular terms.
<u>Item #:</u> 6A	
<u>INITIATED BY:</u> Mary Gaona Executive Director	<u>STAFF SOURCE</u> Valeria Cabello Procurement Officer
<u>PREVIOUS BOARD ACTION:</u> None	
<u>BACKGROUND:</u> <p>On March 17, 2022, the Housing Authority of the City of Laredo issued a Request for Qualifications (RFQ) for Architectural & Engineering Services. The established deadline to submit was March 31, 2022.</p> <p>The Agency received four submissions for the Architectural & Engineering Services.</p> <ul style="list-style-type: none">• Architects Plus, Inc.• Slay Architecture• Able City, LLC.• Redline Architecture	
<u>FINANCIAL:</u> To be presented at board meeting.	
<u>RECOMMENDATION:</u> Approval to award RFQ #2022-0317-1 Architectural & Engineering Services, authorize the Executive Director to finalize negotiations and contract(s) with selected firm(s), designate any specific priority projects to awarded firm(s), and specify any particular terms.	

**RFQ No. 2022-0317-1
Architectural & Engineering Services**

RFP Newspaper Publication Dates: March 17, 2022 March 20, 2022

Scoring Committee:

Jose L. Ceballos	Chairman of the Board
Dr. Sergio Garza	Vice Chairman of the Board
Dr. Marisela Rodriguez Tijerina	Commissioner
Anita Guerra	Commissioner
Gloria A. Freeman	Resident Commissioner

Scoring Criteria/Evaluation Factors

NO.	MAX POINT VALUE	DESCRIPTION
1	20 points	Level of Quality and Professional Responsiveness
2	30 points	Overall Statement of Qualifications and Knowledge of Subject Matter
3	30 points	Quality of Key Personnel Assigned. Available and Response to Client
4	20 points	Cost Effectiveness and Technical Value
5	15 points	Section 3 Business Preference
	115 points	Total Points (other than preference points) 115 points

Scoring Criteria/Preference Evaluation Factors (Section 3)

NO.	MAX POINT VALUE	FACTOR DESCRIPTION
7		SECTION 3 BUSINESS PREFERENCE PARTICIPATION: A firm may qualify for Section 3 status as detailed within Attachment D (NOTE: A max of 5 points awarded).
7a	15 points	Priority I: As detailed on page 5 of Attachment D.
7b	12 points	Priority II: As detailed on page 5 of Attachment D.
7c	9 points	Priority III: As detailed on page 5 of Attachment D.
7d	6 points	Priority IV: As detailed on page 5 of Attachment D.
7e	3 points	Priority V/VI: As detailed on page 5 of Attachment D.
	15 points	Maximum Preference Points (Additional)