

INVITATION FOR BID (IFB) No. 190401-2 COURIER SERVICES

ATTACHMENT A: FORM OF BID (PART 1 OF 3 FORMS)

(This form must be fully completed and placed under Tab No. 1 of the bid submittal)

Instructions: Unless otherwise specifically required, the items listed below must be completed and included in the bid submittal. Please complete this form by marking an "X," where provided, to indicate that the referenced completed form or information has been included within the "hard copy" bid submittal. Also, complete the Section 3 Statement and the Proposer's Statement as noted below:

X=ITEM INCLUDED	SUBMITTAL ITEMS
_____	Tab 1 Form Of Bid, Bid Sheet, & Bidders Certification
_____	Tab 2 Profile of Firm Form
_____	Tab 3 Bidders Client Information
_____	Tab 4 Subcontractors
___X___	Tab 5 Joint Venture/Partnerships
_____	Tab 6 Preference Opportunity Programs
_____	Tab 7 HUD Forms and Conflict of Interest Questionnaire

SECTION 3 STATEMENT

Are you claiming a Section 3 business preference? YES____ or NO____. If "YES," pursuant to the Section 3 portion within the Conditions and Specifications, and pursuant to the documentation justifying such submitted under Tab No. 6, which priority are you claiming? _____.

BIDDER'S STATEMENT

The undersigned bidder hereby states that by completing and submitting this form and all other documents within this bid submittal, he/she is verifying that all information provided herein is, to the best of his/her knowledge, true and accurate, and that if the LHA discovers that any information entered herein to be false, that shall entitle the LHA to not consider or make award or to cancel any award with the undersigned party.

Further, by completing and submitting a response, and by entering and submitting the costs, the undersigned individual or firm is thereby agreeing to abide by all terms and conditions pertaining to this solicitation issued by the LHA, in hard copy, including executing the sample contract form(s) provided. The agreement is pursuant to all IFB Documents, this Form of Bid, all completed bidder documents submitted, including these forms and all attachments related to this RFQ.

Signature

Date

Printed Name

Company

ATTACHMENT A: BID FEE FORM

Individual bid forms attached herein shall be used to submit proposed costs for every property. Each bid form shall be signed by authorized person. Costs submitted must be firm for the entire contract period.

Additional pricing is also requested for On-Call Pest Control Services normally not associated with scope of work Lot 1 thru Lot 6. Should additional buildings not listed in the scope of work, they can be added to the contract for treatment at any time during the contract term.

The Security Agency will be guaranteed a minimum of two (2) hours based on the total daily hours that LHA has determined to be the daily average for a five day week.

For services to be performed according to INVITATION FOR BID No. 190401-2 COURIER SERVICES, SOW 190401-2, the Security Guard Agency bids the following hourly rate:

Price per hour: \$_____ x 2hr PER DAY.

Average cost per week= \$_____

Submitted by: _____
Company

COMMENTS: _____

INVITATION FOR BID (IFB) No. 190401-2 COURIER SERVICES

The undersigned certifies under the penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As used in this subsection the word "person" shall mean natural person, joint venture, partnership, corporation or other business or legal entity. The undersigned further certifies under penalty of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth under the provisions of section twenty-nine F of chapter twenty-nine, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

Bidder Name (Person, Firm, Corp.)

Signature of Authorized Representative

Address

Name of Authorized Representative

City, State, Zip Code

Title of Authorized Representative

Email Address

Phone Number

Definition of an Award to an Invitation For Bid (IFB): Award of an IFB is made to a responsive and responsible bidder that submits the lowest cost; in this case, the lowest calculated cost.

INVITATION FOR BID (IFB) No. 190401-2 COURIER SERVICES

ATTACHMENT A: BIDDERS CERTIFICATION (PART 3 OF 3 FORMS)

By signing below, Bidder certifies that the following statements are true and correct:

1. He/she has full authority to bind Bidder and that no member of Bidder's organization is disbarred, suspended or otherwise prohibited from contracting with any federal, state or local agency;
2. Items for which bids were provided herein will be delivered as specified in the bid,
3. In performing this contract, the contractor(s) shall comply with any and all applicable federal, state or local laws including but not limited to: Occupational Safety & Health, Equal Employment Opportunity, Immigration and Naturalization, The Americans with Disabilities Act, State Tax and Insurance Law, and the Fair Housing Act.,
4. Bidder agrees that this bid shall remain open and valid for at least a period of 90 days from the date of the Bid Opening and that this bid shall constitute an offer and if written notice of the acceptance of this bid is mailed, e-mailed, or delivered to the undersigned within ninety (90) days after the opening thereof, or at any time thereafter before this bid is withdrawn, the undersigned agrees to execute and deliver the products and/or services described herein. By signature hereon the bidder certifies he has the right and authority to bind the company.
5. He/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with this bid,
6. Bidder, nor the firm, corporation, partnership, or institution represented by the Bidder, or anyone acting for such firm, corporation or institution has violated the antitrust laws of the State of Texas or the Federal Antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in such line of business,
7. Bidder has not received compensation for participation in the preparation of the specifications for this solicitation; and
8. Non-Collusive Affidavit: The undersigned party submitting this bid hereby certifies that such bid is genuine and not collusive and that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, to fix overhead, profit or cost element of said bid price, or that of any other bidder or to secure any advantage against the LHA or any person interested in the proposed contract; and that all statements in said bid are true.
9. Child Support: Pursuant to Section 231.006 (d) of the Texas Family Code, regarding child support, the bidder certifies that the individual or business entity named in this bid is not ineligible to receive the specified payment and acknowledges that this contract may be terminated and payment may be withheld if this certification is inaccurate.

INVITATION FOR BID (IFB) No. 190401-2 COURIER SERVICES

10. Lobbying Prohibition: The Contractor agrees to comply with Section 1352 of Title 31, United States Code which prohibits the use of Federal appropriated funds to pay any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract; the making of any Federal grant; the making of any Federal loan; the entering into of any cooperative agreement; or the modification of any Federal contract, grant, loan, or cooperative agreement.

Submitted by _____ Date: _____

Signature & Printed Name & Title _____

Business address _____

Phone _____ (E-mail) _____