

**Housing Authority of the City of Laredo**  
Regular  
Board of Commissioners Meeting  
LHA Board Room  
2000 San Francisco Ave.  
Laredo, Texas 78040  
Friday, January 25, 2019  
10:00 AM

A-19-R-1

**Agenda**

January 25, 2019

RECEIVED  
2019 JAN 22 AM 9:47  
CITY SECRETARY'S OFFICE

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL AND DECLARATION OF QUORUM
4. CHAIRMAN'S COMMENTS
5. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at this time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

6. APPROVAL OF MINUTES

- A. Approval of Minutes for Board of Commissioners meeting on December 20, 2018.

7. PRESENTATION BY CENTRAL RESIDENT COUNCIL

8. PRESENTATIONS (No Action to be taken)

- A. Executive Director's Report
- B. Consultant report on finance matters related to Independent Audit FYE 2018.

9. ACTION ITEMS

- A. Discussion and possible action to approve the use or transfer of ownership of obsolete kitchen cabinets and otherwise being disposed from the Russell Terrace Development owned by the Laredo Housing Facilities Corporation to a non-profit

organization, Volunteers Serving the Need, for the public purpose of serving Veterans in the community and housing authority tenants in need.

- B. Discussion and possible action to ratify and extend on-going professional service contracts for an additional year, including Escamilla & Poneck LLP., The Law Office of Mark Foster, De Anda Law Firm, Hawkins Delafield & Wood LLP., Architects Plus Inc., Able City (formerly Hickey-Pena Architects), Sepulveda Architects, and Monica Bautista.
- C. Discussion and possible action to ratify the Hickey Pena Architects contract No. LHA2017 1218 02-2-HP1, Work authorization 1G- Bernal Sunrise Court in the amount of \$15,800.
- D. Discussion and possible action to award Quote for Small Purchase (QSP), for Capital Fund Program Grant No. TX59P011501-15 work item, sidewalk ADA ramps at Colonia Guadalupe (AMP 1), to the lowest bidder.
- E. Discussion and possible action related to BiblioTech Program performance and afterschool program conversions and building designs for A. Maria Lozano, Guadalupe, Russell Terrace, and Carlos Richter developments.
- F. Discussion and possible action related to main administrative office masterplan, initiating demolition of vacated buildings, and approving funding source.
- G. Discussion and possible action to award the Landscaping Services for the Russell Terrace Revitalization Project and authorize the Interim/Acting Executive Director to negotiate and/or contract with the recommended firm.
- H. Discussion and possible action to award the installation of Irrigation System for the Russell Terrace Revitalization Project and authorize the Interim/Acting Executive Director to negotiate and/or contract with the recommended firm.
- I. Discussion and possible action to adopt the new Utility Allowance Schedule for the Section 8 Housing Choice Voucher (HCV) and Project-Based Voucher (PBV) Program effective March 1, 2019 and adopt Resolution No. 19-R-1.
- J. Discussion and possible action to approve the Section 8 Housing Choice Voucher (HCV) and Project-Based Voucher (PBV) Program Payment Standard amounts effective March 1, 2019 and adopt Resolution No. 19-R-2.
- K. Discussion and possible action to award Roofing, Electrical, Plumbing, HVAC, Building Materials and Mold & Mildew removal contracts at Los Balcones Apartments to the lowest qualified bidders, as recommended by staff.

- L. Discussion and possible action to award Concrete, Framing, Plumbing, Electrical, HVAC and Roofing, and Building Materials work at Bernal Sunrise Courts to the lowest qualified bidders, as recommended by staff.
- M. Discussion and possible action related to current government shutdown and impacts to agency, including consulting with legal counsel.
- N. Discussion and possible action related to administrative and departmental staff performance, annual evaluations, and organizational structure changes. This item may be addressed in executive session pursuant to Section 551.074 (personnel matters).

**10. EXECUTIVE CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE**

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Closed Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**11. ACTION ON ANY CLOSED ITEM**

**12. ADJOURNMENT**

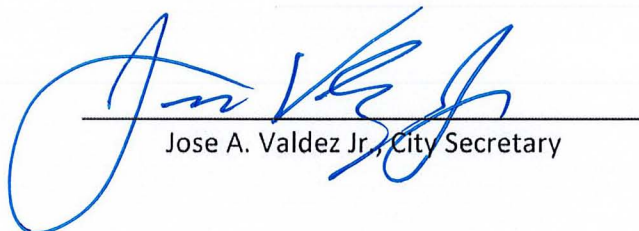


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Alma D. Mata, Interim/Acting Executive Director

The Housing Authority of the City of Laredo is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Executive Director at (956) 722-4521 at least 48 hours in advance. This meeting site is accessible to disabled persons. Disabled parking is provided in the west parking lot adjacent to the Administration Building, and disabled building access is located at the east entrance.

**CERTIFICATION**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily ADA/accessible to the public at all times. Said notice was posted on Tuesday, January 22, 2019 at 10:00 a.m.



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Jose A. Valdez Jr., City Secretary