



LAREDO HOUSING AUTHORITY

Serving. Collaborating. Empowering.

Housing Authority of the City of Laredo
2000 San Francisco Ave.
Laredo, TX 78040

SCOPE OF WORK AND SPECIFICATIONS
RFP No. 190124-3 Russell Terrace Landscaping & Irrigation

January 24, 2019

REQUEST FOR PROPOSALS (RFP) No. 190124-3 Russell Terrace Landscaping & Irrigation

INVITATION FOR COMPETITIVE SEALED PROPOSALS

The Housing Authority of the City of Laredo will receive Competitive Sealed Proposals (CSP/RFP) No. 190124-3 on behalf of the Laredo Housing Facilities Corporation for both the Irrigation and Landscaping services needed to complete the "Russell Terrace Revitalization Project, until 11:00 A.M., on the 8th of February 2019 at the Laredo Housing Authority, 2nd Floor Procurement Office, 2000 San Francisco Ave., Laredo, TX 78040.

A digital copy of the solicitation documents can be viewed at www.larha.org, or can be obtained by calling the Procurement Office at (956)722-4521.

No bid shall be withdrawn for a period of Sixty (60) days subsequent to the opening of the Competitive Sealed Proposals without the consent of the Laredo Housing Facilities Corporation.

Attention is called to the provisions for equal employment opportunity, compliance with prevailing wages determined under Davis-Bacon Act (40 U.S.C. 276a—276a-7), and U.S. Department of Labor regulations in 29 CFR part 5.

The Housing Authority of the City of Laredo reserves the right to award, separate and/or multiple contracts, contracts by trade, by duplex type or by Project Phase and to reject any or all Competitive Sealed Proposals or to waive any informality in the bidding.

SUPPLEMENTAL INSTRUCTIONS TO PROPOSERS/BIDDERS

1. INSURANCE

- 11 Contractor's Insurance - Contractor shall purchase and maintain for the duration of the contract insurance providing coverages as directed in the General Conditions, Paragraph 31, with companies rated by the Best's Insurance Guide A or A+.
- 12 General - All policies of insurance required herein shall contain a clause to the effect that the policy shall not at any time be cancelled or reduced, restricted or limited until thirty (30) days prior written notice of such change has been given to the Owner.

2. BONDS OR LETTER OF CREDIT

- 21 Bonds - The Contractor shall furnish to the Owner bonds as indicated below on forms acceptable to the Owner with a Surety on the Treasury Department current list (Treasury Department Circular 570) being companies holding certificates of Owner as acceptable sureties on Federal Bonds and as Acceptable Reinsuring Companies, within the underwriting limitations provided for in said Treasury Department list.
- 21.1 Performance Bond in an amount equal to One Hundred Percent (100%) of the contract amount guaranteeing the faithful performance of the contract with the Owner.
- 21.2 Payment Bond in an amount equal to One Hundred Percent (100%) of the contract amount guaranteeing the payment of all indebtedness of the Contractor incurred in the performance of such contract.
- 21.3 Defect Bond in an amount equal to One Hundred Percent (100%) of the contract amount wherein the Contractor guarantees to pay or cause to be paid to the Owner for all damage, loss and expense which may result by reason of defective materials and/or workmanship in connection with the work on said contract, occurring within a period of one (1) year from and after the acceptance of said project by the Owner.
- 22 Letter of Credit - In lieu of the bonds provided for in Section 2.1 above, the Contractor may furnish the Owner with one or more letters of credit in an amount or amounts equal to One Hundred Percent (100%) of the contract amount, which letter or letters of credit shall be in a form and for a period of time acceptable to the Owner. Further, each such letter of credit must be issued by a financial institution whose ratio of capital to assets is not less than the then current ratio of capital to assets required by the Regulatory Authorities of all financial institutions insured by the Federal Deposit Insurance Corporation, provided, however, that if during the period covered by any letter of credit the ratio of capital to assets of the issuer thereof falls below the ratio required by the Regulatory Authorities, the Owner may, at its option, require the Contractor to replace such letter of credit with a letter of credit from a financial institution which meets the capital to asset ratio requirements of the Regulatory Authorities. Together with the letter or letters of credit the Contractor shall furnish the Owner with the latest financial statement of the issuing financial institution or institutions.

The Owner may at its discretion submit the Certificates of Insurance, bonds, and/or letters of credit required herein to an insurance analyst for review and determination if the requirements herein have been met.

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3. SITE VISIT

Each bidder shall visit the job site and inspect existing condition. Lack of such information shall not justify an extra of the contract price.

4. GENERAL CONDITION MODIFICATIONS

The first sentence of paragraph 30.a. of the General Conditions (Applicable Forms: HUD-5370 when contract is more than \$150,000 or Form HUD-5370EZ when contract is less than \$150,000) is modified to read: "The Owner, Architect, and HUD shall, at all times, have access to the workplace and records pertaining to the job, to review all work, materials, equipment, payrolls, personnel records, employment conditions, material invoices, contracts, books of account, and other relevant data and records."

The last sentence of paragraph 31.b. of the General Conditions (HUD-5370) is clarified as follows: "The Owner's existing fire and extended coverage will not be modified to include such work. The Contractor must provide required insurance coverages.

1. The bidder represents that he () has, () has not, participated in a previous contract or subcontract subject to the equal opportunity clause prescribed by Executive Orders 10925, 11114, or 11246 or the Secretary of Labor; that he () has, () has not, filed all required compliance reports; and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontract awards. (The above representation need not be submitted in connection with contracts or subcontracts which are except from the clause.)

2. Certification of Non-segregated Facilities. By signing this proposal/bid, the proposer/bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The proposer/bidder agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. He further agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that he will retain such certifications in his files; and that he will forward a notice to his proposed subcontractors as provided in the instruction to Proposers/Bidders.

Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

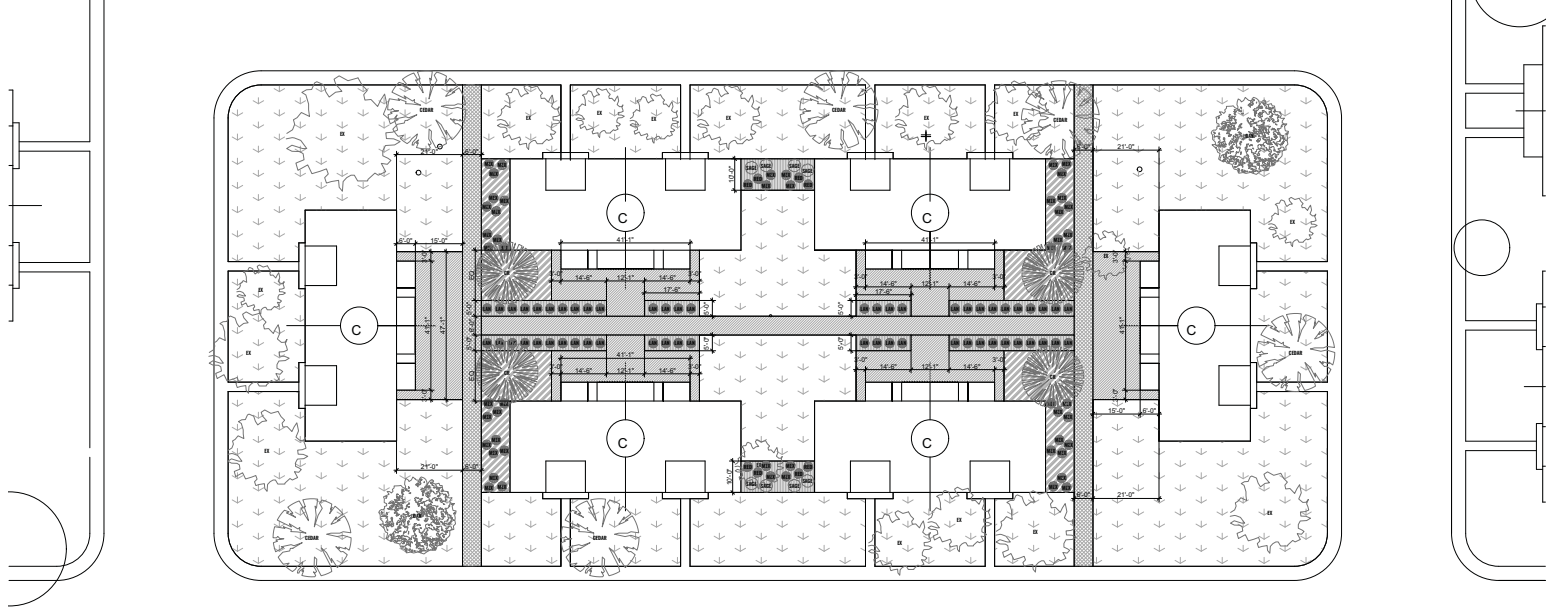
Date _____, 2018.

(Name of Proposer/Bidder)

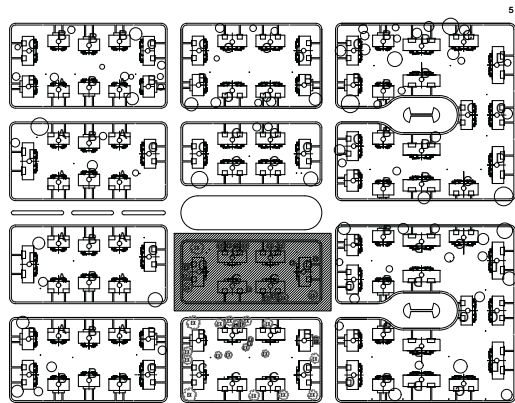
Official Address:

By

Title



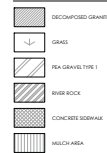
1 SITE PLAN ENLARGEMENT
SCALE: 1/8" = 1'-0"



2 SITE PLAN
SCALE: 1/16" = 1'-0"

CEDAR SAW	CEDAR SAW	8'-10" HEIGHT MAX. 4'-0" SPED	4
CEDAR WHITE	CEDAR WHITE	8'-10" HEIGHT MAX. 4'-0" SPED	4
DI	DI	8'-10" HEIGHT MAX. 4'-0" SPED	17
LANDMARK	LANDMARK	20' HEIGHT MAX. 3' SPED	14
MEDICAL TREATMENT DESK	MEDICAL TREATMENT DESK	20' HEIGHT MAX. 3' SPED	22
ONE	CEDAR SAW	8'-10" HEIGHT MAX. 4'-0" SPED	2
PURPLE SAGE	PURPLE SAGE	20' HEIGHT MAX. 3' SPED	8
RED RUCCA	RED RUCCA	20' HEIGHT MAX. 3' SPED	8

3 LANDSCAPING SCHEDULE-SITE2
SCALE: 1" = 1'-0"



LANDSCAPING NOTES

1. PROVIDE 4" OF TOPSOIL AT ALL PLANTER, ISLAND, AND GRASSY AREAS. SEE SPEC.
2. ALL AREAS SHOWN FOR HYDRO-SEED BERMUDA GRASS AND TREES SHALL HAVE A LICENSED DESIGNED FULLY AUTOMATIC IRRIGATION SYSTEM TO PROVIDE USE COVERAGE.
3. EVERY TREE SHALL HAVE RUBBER WITH PROPER PLANTING SET-UP AS PER DRAWINGS.
4. PROVIDE FOR ARCHITECT'S REVIEW AND APPROVAL. COMPLETE IRRIGATION, CULVERTS, AND DETAILED LAYOUT OF PROPOSED LINE SYSTEM. SYSTEM SHALL BE DESIGNED FOR COMMERCIAL APPLICATIONS.
5. PROVIDE AN IRRIGATION WATER METER AND PAY ALL FEES FOR PERMITS, METERS AND DEMANDS AS PER CITY REQUIREMENTS.
6. REFER TO THE CIVIL DRAWINGS FOR NEW SERVICE LINES AS PROPOSED FOR PROJECT. COORDINATE BASE LINES WITH UTILITY CONTRACTOR FOR PROPOSED LOCATIONS FOR PITS TO ALLOW EASY CONNECTIONS AT END OF PROJECT.
7. PROVIDE PROFESSIONAL LANDSCAPING PLASTIC BERMING (COMMERCIAL GRADE) REDUCES OF DIFFERING PLANTING MATERIALS, INCLUDING BUT NOT LIMITED TO HYDRO-SEED BERMUDA GRASS, DECOMPOSED GRANITE, CONCRETE, AND RIVER ROCK.
8. COORDINATE PLANTER LOCATIONS WITH ARCHITECT.
9. FINAL GRADE TO BE FREE OF DEBRIS AND HAVE A SOIL COMPOSITION AS RECOMMENDED BY HYDRO-SEED PROVIDER.
10. COORDINATE W/ ARCHITECT FOR FINAL LOCATION OF LANDSCAPING LIGHTS.
11. REFER TO SPECIFICATIONS FOR ADDITIONAL INFORMATION.
12. ALL PLANTS TO BE PRESENTED ON SITE PRIOR TO PLANTING FOR FINAL LOCATION APPROVAL BY ARCHITECT.
13. CONTRACTOR TO SEGREGATE ALL SPRINKLER SYSTEM LINES AFFECTED BY CONSTRUCTION. NEW SPRINKLER SYSTEM SHALL BE INTEGRATED WITH EXISTING SYSTEM. COORDINATE WITH OWNER AND ARCHITECT FOR LOCATION OF NEW CONTROLLER.
14. PROVIDE IRRIGATION SYSTEM (EXTENSION) FOR ALL NEW PLANTING TO BE PROVIDED. FURNISH PROVIDE SYSTEM DESIGN COMPANY OF ALL APPLICABLE CODES AND ORDINANCES.
15. PRUNE ALL EXISTING TREES UP TO 6' HEIGHT. RE-DIAGRAM.