

Laredo Housing Facilities Corporation
Regular
Board of Directors Meeting
LHA Board Room
Laredo, Texas 78040
Wednesday, September 20, 2017
3:00 p.m.

A-17-R-6

Minutes

September 20, 2017

1. **CALL TO ORDER** President Dr. Garza called the meeting to order at 4:42 p.m.

President Dr. Garza stated he would dispense Items 2 and 3 and would go to item 4A.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL AND DECLARATION OF QUORUM**

Directors Present

Dr. Sergio Garza, President
Gina Magallanes, Vice-President
Jose L. Ceballos, Director
Anita Guerra, Director

Melissa Ortiz, Secretary

Directors Absent

Dr. Marisela Rodriguez, Director

4. **APPROVAL OF MINUTES**

- A. Approval of Minutes for Board of Directors meeting on March 1, 2017.
- B. Approval of Minutes for Board of Directors meeting on April 28, 2017.
- C. Approval of Minutes for Board of Directors meeting on May 10, 2017.
- D. Approval of Minutes for Board of Directors meeting on May 26, 2017.
- E. Approval of Minutes for Board of Directors meeting on June 16, 2017.
- F. Approval of Minutes for Board of Directors meeting on July 31, 2017.
- G. Approval of Minutes for Board of Directors meeting on August 11, 2017.

Director Ceballos moved to approve minutes for Items 4A, 4B, 4C, 4D, 4E, 4F, and 4G as presented.

Vice-President Ms. Magallanes seconded the motion.

Motion passed unanimously.

5. ACTION ITEMS

- A. Discussion and possible action to award RFP No. LHFC_RT2010818_3, Building Demolition Services for the Russell Terrace Revitalization Project and authorize the Acting/Interim Executive Director to negotiate and/or contract with the top evaluated firm.

Director Jose Ceballos moved to approved Item 5A as approved in the Laredo Housing Authority meeting and documented in the minutes.

Director Ms. Guerra seconded the motion.

Motion passed unanimously.

- B. Discussion and possible action to authorize the Acting/Interim Executive Director to acquire a Letter of Credit for the Russell Terrace Revitalization Project in lieu of payment and performance bond.

Director Ms. Guerra moved to approve Item 5B as stipulated in the Laredo Housing Authority meeting to be from the Laredo Housing Development Corporation.

Director Jose Ceballos seconded the motion.

Motion passed unanimously.

- C. Discussion and possible action to adopt procurement policy along with liquidated damages schedule for construction contracts for the Laredo Housing Facilities Corporation.

Director Jose Ceballos moved to approve Item 5C as adopted only for liquidated damages in the Laredo Housing Authority meeting.

Director Ms. Guerra seconded the motion.

Motion passed unanimously.

6. EXECUTIVE CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Closed Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

7. ADJOURNMENT

Director Jose Ceballos moved to adjourn the meeting.

Director Ms. Guerra seconded the motion.

Motion passed unanimously.

Meeting adjourned at 4:45 p.m.



Dr. Sergio Garza, President



Melissa Ortiz, Secretary