

**Agreement Between Laredo Housing Authority  
And  
O'Connor Engineering & Science, Inc.**

This Monitoring Services For Hazardous Materials Removal contract ("Contract") is entered into as of October 5, 2017 ("Effective Date") by and between the Housing Authority of the City of Laredo, a public body, corporate and politic (hereinafter "Laredo Housing Authority", "LHA", or "Contractor") and O'Connor Engineering & Science, Inc., a TBPE Firm, No. F-5082/TDSHS, whose address is 919 Victoria Street, Laredo, TX 78040 (hereinafter called "Subcontractor", "Consultant", or "O'Connor Engineering & Science, Inc.") as described below.

**WITNESSETH:**

WHEREAS, LHA is a public body corporate and politic organized and validly existing and in good standing under the laws of the State of Texas and currently engaged in such business as defined in the Housing Authority Law in the Local Government Code of the State of Texas, including the services of providing decent, safe and sanitary housing to the residents of its facilities, low-income families, the elderly, the handicapped and the disabled; and

WHEREAS, LHA issued: Request for Proposals for **Monitoring Services For Hazardous Materials Removal**, RFP No. LHA2017\_0709\_4 (hereinafter referred to as the "RFP") to procure the "Monitoring Services For Hazardous Materials Removal" for the Russell Terrace Revitalization project; and


WHEREAS, O'Connor Engineering & Science, Inc., submitted a proposal in response to the RFP; and

WHEREAS, LHA selected the O'Connor Engineering & Science, Inc. to serve as LHA's Subcontractor for Monitoring Services For Hazardous Materials Removal, to specifically include the services necessary as the Subcontractor in connection with the RFP;

**NOW THEREFORE**, Contractor ("LHA") and the Subcontractor, agree as follows:

**1. Scope of Services**

Subcontractor shall provide the Contractor services for all work as described in the "Scope of Work", section 2.0, page 5, of the RFP as requested by LHA. The RFP is attached hereto as "**Exhibit A**" and is incorporated herein in its entirety by reference. Such Monitoring Services For Hazardous Materials Removal will be provided by Subcontractor and will include professional services specifically described in "**Exhibit B**", **OES Proposal for Professional Services, OES Proposal No. OES-E1707-03**, also attached hereto.

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**2. Time of Performance**

The initial term of this Contract shall begin on the Effective Date for a period of one (1) year, with an option to renew annually by the parties for a maximum of five (5) years, unless earlier terminated as provided herein.

**3. Compensation, Billing Rates, and Method of Payment**

A. Compensation. Subcontractor's bid amount shall expire within no less than 60 days from the time of the award. LHA shall compensate Subcontractor according to the fee schedule attached as "**Exhibit C**". LHA and the Subcontractor shall execute any amendment, as may become necessary, to this Contract by letter agreement reflecting the negotiated changes, if any.

1) Billings by the Subcontractor are to be directed to Accounts Payable, Finance Department, Laredo Housing Authority, 2000 San Francisco Avenue, Laredo, Texas 78040.

2) Invoices shall be accompanied with the following information, which may be supplied by computer printout: AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT – a schedule of values itemized per duplex type, itemizing duplex units completed for the period being invoiced, previous duplex units completed and paid, and as time permits. number and types of duplex units pending to complete.

3) Payments made by Subcontractor to others for services in connection with a matter shall be included in the statement and supporting invoices shall be attached to the billing. LHA will reimburse or make such payments to third parties secured by Subcontractor only if such third parties were retained by Subcontractor with prior approval of LHA.

B. Method of Payment. Subcontractor will submit biweekly billing invoices to LHA. The invoices shall include the billing amount, total unit types monitored for abatement per SOW, hourly billing rate, description of services rendered, and supporting documentation. LHA staff will review these invoices for payment according to "Exhibit C" payment schedule.

C. Taxes. No payroll or employment taxes of any kind will be withheld or paid by LHA on behalf of Subcontractor. LHA will not treat Subcontractor as an employee with respect to the Contract services for any purpose, including federal and state tax purposes. Subcontractor understands and agrees that it is Subcontractor's responsibility to pay all taxes required by law, including self-employment social security tax. LHA will issue an IRS 1099 Form, or other appropriate tax reporting document, to Subcontractor for the Contract services.

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- D. Benefits. Subcontractor will not be eligible for, and will not participate in, any health, pension, or other benefit of LHA that exists solely for the benefit of LHA employees during the Contract term.

**4. Records for Audit Purposes.**

Subcontractor shall maintain all records concerning Services performed and for which Subcontractor requires compensation under this Contract for three (3) years from the expiration date of the Contract unless a longer period is required under Title 24, Code of Federal Regulations, Section 85.42. Subcontractor shall provide LHA and, subject to LHA approval, HUD, the Comptroller General of the United States, the General Accounting Office, or any of their authorized representatives, all records pertaining to the services provided hereunder. This right shall continue as long as the records are required to be maintained.

**5. No Personal Liability**

No member, official or employee of LHA shall be liable personally to Subcontractor or any successor in interest in the event of any default or breach by LHA or for any amount which may become due to Subcontractor or any successor or on any obligation under the terms of this Contract.

**6. Assignment of Contract**

Subcontractor shall not assign this Contract, or any part thereof, without the prior, express, written consent of LHA.

**7. HUD Requirements**

Subcontractor agrees to comply with all relevant HUD requirements, including General Conditions for Construction Contracts, form HUD-5370 (11/2006), Attachment "G-3" to the RFP referred to in this contract.

**8. Indemnification**

Subcontractor shall defend, hold harmless and indemnify LHA and its respective commissioners, members, officers, agents and employees of and from all claims, loss, damage, injury, actions, causes of action and liability of every kind, nature and description directly or indirectly arising out of or connected with the performance of this Contract and any of Subcontractor's operation or activities related thereto, excluding the alleged or actual negligence, gross negligence, and/or willful misconduct of the person or entity seeking to be defended, indemnified or held harmless. Further, Subcontractor shall refrain from encumbering LHA with any in kind or financial debts, burdens or any other encumbrances without prior written approval of LHA, and Subcontractor will hold harmless and indemnify LHA and its respective commissioners, members,

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officers, agents and employees of and from all claims, loss, damage, injury, actions, causes of action and liability of every kind, nature and description directly or indirectly arising out of or connected with the such unauthorized encumbrances.

In addition, Subcontractor shall assume all risks and liability associated with the removal of hazardous materials that he and his work crews may encounter during the course of his hazardous materials removal work.

**9. Independent Subcontractor**

Subcontractor hereby declares that it is engaged in an independent business and agrees to perform its services as an independent subcontractor and not as the agent or employee of LHA. Subcontractor has and hereby retains the right to exercise full control and supervision of the services and work to be provided under this Contract and full control over the employment, direction, compensation and discharge of all persons assisting it in the performance of the services and work hereunder. Subcontractor agrees to be solely responsible for all matters relating to payment of employees, including, but not limited to, compliance with all federal, state and local payroll tax and withholding requirements, workers' compensation requirements and all regulations governing such matters. Subcontractor agrees to be solely responsible for its own acts and those of its subordinates and employees during the term of the Contract.

**10. Insurance and Bonding**

- A. Insurance Duration: Subcontractor agrees to procure and maintain for the duration of the Contract, including any extensions, insurance against claims for injuries to person or damages to property which may arise from or in connection with the performance of the work under this Contract by Subcontractor, its agents, representatives, employees or sub-subcontractors.
- B. Insurances and Changes: Any subcontractor required insurance (general liability, automobile, bond, builders risk, etc.) for the project shall list the LHFC and Russell Terrace as additional insured. A copy is to be provided and all subcontractors must report any change or termination in insurance carriers or coverages. Failure for any Subcontractor to report any insurance or bonding changes, may lead to termination of subcontractor and agreement.
- C. Insurance and Bonding Requirements: Requirements shall be at least the minimum as required by the RFP.



**11. Conflicts of Interest**

LHA requires the Subcontractor inform Contractor in writing of any potential, apparent, or actual conflict the Subcontractor may have or develop during the term of this Contract. At this time, Subcontractor is not aware of any relationship with any other party interested in the subject matter of Subcontractor's services for LHA under this Contract. As long as Subcontractor's services for LHA continue under this Contract, Subcontractor will not agree to provide services for any such conflicted party without LHA's prior written and informed consent.

**12. Nondiscrimination**

Subcontractor agrees that there shall be no discrimination against any person, or group of persons, on account of race, color, religion, creed, national origin or ancestry, sex, gender identity, age, marital or domestic partner status, sexual orientation or disability (including HIV or AIDS status) in the performance of this Contract. Subcontractor will ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, creed, national origin or ancestry, sex, gender identity, age, marital or domestic partner status, sexual orientation or disability (including HIV or AIDS status). Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; including selection for training, apprenticeship; and provision of any services or accommodations to clients or the general public.

**13. Termination**

Either party may terminate this Contract at any time without cause upon thirty (30) days' written Notice of Termination to the other party; provided, however, that in the event of such termination, LHA shall compensate Subcontractor for work completed to the satisfaction of LHA as of the date of such notice or the date of termination specified in and directed by such notice.

**14. Non-Appropriations**

Subcontractor understands that LHA is a governmental entity and may not be funded for any period during the term of this Contract for the requested services. LHA agrees to provide Subcontractor written notice within thirty (30) days, if at all practicable, after learning that such funding will not become available to LHA. For this Contract, LHA hereby certifies that adequate funding is available to complete requested services for LHA's current fiscal year.

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**15. Compliance with Federal Regulations**

Subcontractor agrees to comply with federal laws and regulations, as applicable, including, but not necessarily limited to, the following:

- The requirements of Title VII of the Civil Rights Act of 1968 and Title VI of the Civil Rights Act of 1964 relating to prohibitions against the discrimination in housing and the benefits of federally funded programs because of race, color, religion, sex, or national origin.
- The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 and prohibited discrimination against handicapped individuals under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.
- The requirements of Executive Order 11246 relating to equal employment opportunity in connection with federally funded programs.
- The requirements of Section 3 of the Housing and Urban Development Act of 1968 relating to the training and employment of individuals and contracting for business opportunities in metropolitan areas in which federally funded programs are being operated.
- The requirements of Executive Orders 11625, 12432, and 12138 to implement Minority Business Enterprises and Women's Business Enterprise participation goals in programs of federal agencies.
- The applicable provisions of Section 1 of the General Conditions for Construction Contracts contained in form HUD-5370 (11/2006). To the extent that any provision of this Contract conflicts with any required provision in HUD-5370 for this Contract, the conflicting provision in HUD-5370 shall apply.
- The applicable Wage Rate Determination General Decision scale, number: TX170059 01/06/2017 TX59, attached as "**Exhibit D**", will apply for this particular type of residential service.

**16. Proprietary Interests**

Subcontractor understands and agrees that Subcontractor's work product, including memoranda, charts, plans, financial analyses, feasibility analyses, applications, forms, worksheets, reports and any other documents developed on behalf of LHA remain the sole property of LHA and shall not be reproduced by Subcontractor without LHA's prior written consent.



**17. Miscellaneous Provisions**

- A. Notices. All notices, demands, consents, or approvals required under this Contract shall be in writing and shall be deemed given when delivered personally or by facsimile transmission or three (3) business days after being deposited in the U.S. Mail, first class postage prepaid, return receipt requested, addressed as follows:

***If to LHA:*** Executive Director  
Laredo Housing Authority  
2000 San Francisco Avenue  
Laredo, TX 78040

***If to Subcontractor:*** Thomas J. O'Connor, Jr., PE, REM  
O'Connor Engineering & Science, Inc.  
919 Victoria Street  
Laredo, TX 78040

or to such other addresses as the parties may designate by notice as set forth above.

- B. Successors and Assigns. This Contract shall be binding upon and inure to the benefit of the successors and assigns of LHA and Subcontractor. When the term "Subcontractor" or "LHA" is used in this Contract, it shall mean and include their respective successors and assigns; provided, however, that LHA shall have no obligation under this Contract to, nor shall any benefit of this Contract accrue to, any unapproved successor or assign of Subcontractor where LHA approval of a successor assign is required by this Contract.
- C. Modification, Waiver and Amendment. Any modification, waiver or amendment of any of the provisions of this Contract shall be in writing and signed by both LHA and Subcontractor.
- D. Entire Contract. This Contract represents the complete agreement between the parties as to the matters described herein, and there are no oral understandings between Subcontractor and LHA affecting this Contract not set forth herein. This Contract supersedes all previous negotiations, arrangements, agreements and understandings between Subcontractor and LHA with respect to the subject matter hereof.
- E. Severability. If any provision of this Contract shall be determined to be illegal or unenforceable, such determination shall not affect any other provision and all such other provisions shall remain in full force and effect.

- F. Governing Law. This Contract shall be governed by and interpreted and construed in accordance with the laws of the State of Texas, and shall be subject to the exclusive jurisdiction of the state courts therein. Venue for any court action brought by either party under this Contract shall remain exclusively in Webb County, Texas. It is the responsibility of Subcontractor to be informed of local, state and federal laws and requirements applicable to this Contract and to perform all work in compliance with those laws and requirements.
- G. Headings. Titles of parts or sections of this Contract are inserted for convenience only and shall be disregarded in construing or interpreting its provisions.
- H. Attorneys' Fees. In any action or proceeding arising out of the interpretation of this Contract, the prevailing party shall be entitled to reasonable attorneys' fees and costs.
- I. Alternative Dispute Resolution. In the event of a dispute between the parties regarding the interpretation of this Contract, the parties may agree to mediation or another form of alternative dispute resolution.
- J. Authority. Each of the undersigned represents and warrants that he or she has full power and authority to enter into this Contract on behalf of his or her respective party and to bind the party in accordance with its terms.



IN WITNESS WHEREOF, LHA and Subcontractor have executed this Contract as of the Effective Date first above written.

LAREDO HOUSING AUTHORITY ("CONTRACTOR")

By: Melissa Ortiz

Name: Melissa Ortiz

Title: Acting / Interim Executive Director

Date: 10/25/17

O'CONNOR ENGINEERING & SCIENCE, INC. ("SUBCONTACTOR")

By: [Signature]

Name: THOMAS J. O'CONNOR, JR.

Title: PRESIDENT

Date: 10/25/17

Initials [Signature]

**Addendum to September 29, 2017**

**Contract For Monitoring Services For Hazardous Materials Removal Between  
Laredo Housing Authority "Contractor" And  
O'Connor Engineering & Science, Inc. "Subcontractor"**

This addendum becomes effective the same date as the contract, the following addenda supersede any articles or conditions to the original contract. If there are any conflicting terms or conditions, LHA shall decide which terms or conditions will prevail. Failure to comply with any addenda terms may lead to termination of contract.

1. Section 3B Method of Payment: Clarification of payment, fees are to be paid in phases, contingent upon submittal of AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT for biweekly billing and payment. All payments must first be approved by owner and invoices will be paid by "unit type completion" of monitoring services based on the below payment schedule.

Duplex Type	No. of Duplexes	Sq. Ft. by Unit	Sq. Ft. by Duplex	Total Sq. Ft.	Cost by Sq. Ft.	Cost by Unit	Cost by Duplex	Cost by Total # of Duplexes
1BR	6	613.5	1,227.00	7,362.00	0.6531	\$ 400.65	\$ 801.30	\$ 4,807.82
2BR	20	761.7	1,523.40	30,468.00	0.6531	\$ 497.43	\$ 994.87	\$ 19,897.39
3BR	31	951.9	1,903.80	59,017.80	0.6531	\$ 621.65	\$ 1,243.29	\$ 38,542.08
4BR	12	1237.3	2,474.60	29,695.20	0.6531	\$ 808.03	\$ 1,616.06	\$ 19,392.71
TTL Duplexes	69			126,543.00				\$ 82,640.00

2. Project Superintendent: All subcontractors shall name their proposed Project Superintendent or Onsite Project Manager, and submit for approval. This person shall be onsite at all times while work is being conducted by the Subcontractor. Subcontractors shall not change the assigned Project Superintendent, unless approved in writing by the Project Owner (LHFC). TO Initials
3. Alcohol Consumption: Absolutely no alcohol consumption is permitted on site. One instance of this occurrence may lead to termination of subcontractor. TO Initials
4. Non-fraternization. Subcontractor employees or guests may not fraternize with adult or youth residents. TO Initials
5. Subcontractor and their employees assume all risks relative to the removal of all hazardous materials that they may encounter during the course of their work. TO Initials

SUBCONTRACTOR SIGNATURE AND DATE

TO 10/25/17  
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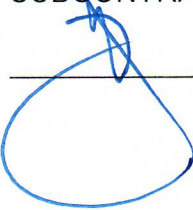


**“EXHIBIT A”  
RFP No. LHA2017\_0709\_4, for Monitoring Services  
For Hazardous Materials Removal**

The Scope of Monitoring Services For Hazardous Materials Removal will be the “Scope of Work” outlined in the Request for Proposals (RFP) No. LHA2017\_0709\_4 Hazardous Materials Removal Services, and minimally to the extent of the referenced Scope of Work specifically described in Section 2.0 of the RFP. More particularly as proposed by O’Connor Engineering & Science Inc., **OES Proposal for Professional Services, No. OES-E1707-03**

The RFP provides the framework, conditions, insurances, bonding requirements, plus any other applicable requirements for the solicitation resulting in the subcontractor receiving the award to that particular RFP. The RFP is hereby attached for reference.

SUBCONTRACTOR SIGNATURE AND DATE


 10/25/17

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**"EXHIBIT B"**  
**SCOPE OF WORK**  
**OES Proposal No. OES-E1707-03**

As proposed by O'Connor Engineering & Science, in response to RFP No. LHA2017\_0709\_4, section 2.0, page 5, the specific Scope of Services shall be Exhibit B, OES Proposal for Professional Services, No. OES-E1707-03, and is hereby attached.

SUBCONTRACTOR SIGNATURE AND DATE

 10/25/17

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**“EXHIBIT C”  
Subcontractor’s Fee Schedule**

Subcontractor will receive compensation for particularized Hazardous Materials Removal Services as described in “Exhibit B” and payments are outlined further below.

1. **Total Contract Amount:** Fee’s to be paid in phases, contingent upon submittal of AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT for biweekly billing and payment.


AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, is to be submitted by the Subcontractor and approved by the Laredo Housing Authority. G702 shall include a schedule of values itemized per duplex type, itemizing duplex units completed for the period being invoiced, previous duplex units completed and paid, and number and types of duplex units pending to complete.

All payments must first be approved by owner and will be based on the following payment schedule based on the listed values for each unit type as listed below.

Duplex Type	No. of Duplexes	Sq. Ft. by Unit	Sq. Ft. by Duplex	Total Sq. Ft.	Cost by Sq. Ft.	Cost by Unit	Cost by Duplex	Cost by Total # of Duplexes
1BR	6	613.5	1,227.00	7,362.00	0.6531	\$ 400.65	\$ 801.30	\$ 4,807.82
2BR	20	761.7	1,523.40	30,468.00	0.6531	\$ 497.43	\$ 994.87	\$ 19,897.39
3BR	31	951.9	1,903.80	59,017.80	0.6531	\$ 621.65	\$ 1,243.29	\$ 38,542.08
4BR	12	1237.3	2,474.60	29,695.20	0.6531	\$ 808.03	\$ 1,616.06	\$ 19,392.71
TTL Duplexes	69			126,543.00				\$ 82,640.00

**Other Provisions:** Contractor (“LHA”) will provide subcontractor water at two designated locations per block (supply no further than 150 feet) and temporary electrical service will be provided at one designated location per block.

SUBCONTRACTOR SIGNATURE AND DATE

 10/25/17

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**“EXHIBIT D”**  
**Project Applicable Wage Determination General Decision Scale**

General Decision Number: TX170059 01/06/2017 TX59

Superseded General Decision Number: TX20160059

State: Texas

Construction Type: Residential

Counties: Bandera and Webb Counties in Texas.

RESIDENTIAL CONSTRUCTION PROJECTS (consisting of single family homes and apartments up to and including 4 stories)

Note: Under Executive Order (EO) 13658, an hourly minimum wage of \$10.20 for calendar year 2017 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least \$10.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2017. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

Modification Number    Publication Date  
                                 01/06/2017

\* SUTX1990-049 01/23/1990

	Rates	Fringes
BRICKLAYER .....	\$ 7.25	
CARPENTER.....	\$ 7.25	
CEMENT MASON/CONCRETE FINISHER...	\$ 7.25	
ELECTRICIAN.....	\$ 7.25	.20+3.5%
Ironworkers:		
Reinforcing.....	\$ 7.25	
Structural & Ornamental.....	\$ 7.25	
LABORER.....	\$ 7.25	
PAINTER: Brush Only.....	\$ 7.25	

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PLASTERER.....	\$ 7.25
Plumbers and Pipefitters.....	\$ 7.25
ROOFER, Including Built Up, Composition and Single Ply Roofs.....	\$ 7.25
Sheet metal worker.....	\$ 7.25
TRUCK DRIVER.....	\$ 7.25

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WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at [www.dol.gov/whd/govcontracts](http://www.dol.gov/whd/govcontracts).

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

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The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local

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0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

#### Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

#### Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

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#### WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- \* an existing published wage determination
- \* a survey underlying a wage determination
- \* a Wage and Hour Division letter setting forth a position on a wage determination matter
- \* a conformance (additional classification and rate) ruling

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On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations  
Wage and Hour Division  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board  
U.S. Department of Labor  
200 Constitution Avenue, N.W.  
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

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