

Housing Authority of the City of Laredo

Board of Commissioner Meeting
1st Floor Conference Room
1110 Houston Street
Laredo, Texas 78040
Wednesday, March 16, 2016
12:00 Noon

A-16-R-1

AGENDA

March 16, 2016

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL AND DECLARATION OF QUORUM
4. CHAIRMAN'S COMMENTS
5. CITIZENS COMMENTS

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at this time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

6. APPROVAL OF MINUTES:

- A. Approval of minutes for Special Board of Commissioners meeting on January 27, 2016.
- B. Approval of minutes and notes from the Board of Commissioners Special Meeting and Workshop of February 10, 2016.

7. PRESENTATION BY CENTRAL RESIDENT COUNCIL

8. EXECUTIVE DIRECTOR'S REPORT, including presentation of waiting list reports.

9. PERSONNEL ITEM:

Discussion and possible action related to the grievance requested by Elizabeth Martinez. This item may be discussed in Executive Closed Session, pursuant to Texas Government Code Section 551.074 (personnel matters).

10. PRESENTATIONS (No action to be taken on these items)

- A. Presentation on Procurement Policies and Procedures.
- B. Presentation and discussion of the CY 2015 Section 8 Voucher Program over leasing and budget expenditure.
- C. Presentation and discussion of draft of the proposed Operating Budgets for Fiscal Year ending March 31, 2017 for the Housing Authority of the City of Laredo's Central Office Cost Center, Assets Management Projects 1-6, Farm Labor Project, and the Section 8 Housing Choice Voucher.

- D. Presentation and discussion on Organizational Chart and proposed changes.

11. ACTION ITEMS

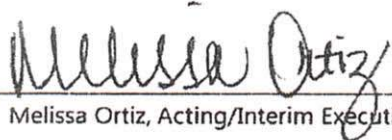
- A. Discussion and possible action to approve the Capital Fund Program Amendment to the Consolidated Annual Contribution Contract for Fiscal Year 2016 and adopt Resolution No. 16-R-1.
- B. Discussion and possible action to award procurement of programmatic review and audit of the Section 8 Housing Choice Voucher Program to The Nelrod Company.
- C. Discussion and possible action to award bid from Stanley Security Solutions Inc. for the replacement of obsolete hardware (100) with up to date lever action cylindrical locksets (card reader type) at AMP 4 Senior Home in the amount of \$75,859.95 thru TXMAS-7-84080 (Piggy-Back Contract) State of Texas via Texas Comptroller of Public Accounts.
- D. Discussion and possible action to award purchase of one (1) 2016 Ford Transit Connect and two (2) 2016 Ford F-150 pick-up trucks to Sames Motor Co., the lowest price as per specifications.
- E. Discussion and possible action to approve changes to the Procurement Policies and Procedures, requiring that all 1) procurements or purchases \$15,000 and over in any fiscal year require Board of Commissioners approval, and 2) procurement solicitations and awards with amount and vendor be posted on the agency website.
- F. Discussion and possible action to approve changes to Personnel Policies, requiring all manager and director proposed new hires be approved in advance by the Board of Commissioners.

12. EXECUTIVE CLOSED SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Closed Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

- A. Discussion related to the South Laredo new housing development project.
- B. Discussion with legal counsel related to agency expenditures and administrative actions currently being reviewed and audited.
- C. Discussion with legal counsel related to ongoing legal matters resulting from action of Board of Commissioners actions from December 2015.

13. ADJOURNMENT



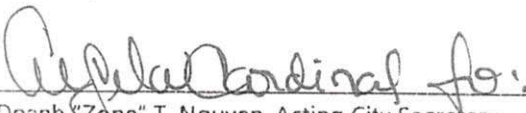
Melissa Ortiz, Acting/Interim Executive Director

The Housing Authority of the City of Laredo is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be

provided who those who provide notice to the Executive Director at (956) 722-4521 at least 48 hours in advance. This meeting site is accessible to disabled persons. Disabled parking is provided in the north parking lot adjacent to the Administration Building, and disabled building access is located at the main entrance.

CERTIFICATON

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily ADA/accessible to the public at all times. Said notice was posted on Thursday, March 10, 2016 at 5:00 p. m.


Doanh "Zone" T. Nguyen, Acting City Secretary